



Flint Hills Metropolitan Planning Organization

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Policy Board Meeting

Wednesday, May 17, 2023

3:30 pm

Manhattan Public Library – Groesbeck Room

Zoom – Meeting ID: 919 154 6755 passcode: 148813

VOTING MEMBERS PRESENT		
x	Keith Ascher	Geary County Commission
x	Ryne Dowling	KS Dept of Transportation
	Linda Morse	Manhattan City Commission
	Dee McKee	Pottawatomie Co. Commission
x	Ronna Larson	Junction City Commission
x	John Ford	Riley County Commission
	Clifford Baughman	Wamego City Commission
NON-VOTING MEMBERS PRESENT		
	Cecelie Cochran (Zoom)	Federal Highway Admin.
	Kelley Paskow	Fort Riley Representative
	Eva Steinman	Federal Transit Admin.
x	Anne Smith	Flint Hills ATA

Staff Present		
x	Jared Tremblay	MPO

Guests Present		

1. Welcome

- The Policy Board meeting was called to order at 3:34p by chairperson Ronna Larson

2. Public Comment Opportunity (for items not on the agenda)

3. Financial Update

- Jared Tremblay gave a quick overview of the accounts and noted no changes save for interest in the money market account, and standard transactions in the checking.
- Jared Tremblay stated the Q2 2023 reimbursement from KDOT had been deposited.

4. Staff Updates

- Jared Tremblay noted he will be on vacation for two weeks, but Transportation Planner Abigail Danner will be working and available if needed

Special Accommodations: Please notify the MPO at (785) 620-3070 or FHMPO@FlintHillsMPO.org at least 72 hours in advance if you require special accommodations to attend this meeting. We will make every effort to meet reasonable requests. The MPO does not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint Form, visit the MPO office at the address above or www.FlintHillsMPO.org.

5. KDOT Update: Available on KDOT's website, [here](#)

- Ryne Dowling stated that the MPO's 2023 Q1 reimbursement voucher was received and funds transferred in April.

6. **ACTION ITEM:** Approval of the April 19, 2023 Meeting Minutes

- Keith Ascher motioned for the minutes approval with John Ford seconding. Motion passed unanimously.

7. **ACTION ITEM:** Approval of 2023 UPWP Amendment #1

- Jared Tremblay gave an overview of the updates to the UPWP in Amendment #1, stating that the overall budget for the MPO had been reduced by nearly \$35,000, since the UPWP was approved in November 2022. He noted that Abigail Danner did not begin work until mid-February, and then as an hourly employee. While she will be starting full-time on May 28th, the difference in pay and benefits over the first five months as well as alterations in hours worked on several projects resulted in the adjustment.
- Jared Tremblay then noted how this updated UPWP budget would impact the second local match invoice to be sent later in the week. All jurisdiction invoices were reduced accordingly.
- John Ford noted that this action item affects all jurisdictions in the MPO and expressed concern that Wamego and Pottawatomie County are rarely present at meetings. He requested a letter be drafted to those member organizations requesting their presence at future meetings. The remainder of the board agreed, and staff will put together a letter.

8. **ACTION ITEM:** Approval of the Function Class updates

- Jared Tremblay went through each jurisdiction's road classification map and noted the changes recommended by public works and planning staff, and approved by TAC.
- John Ford noted Riley County's focus on Marlatt Avenue east of Seth Child Rd, especially with the upcoming construction on US-24 making Marlatt Avenue the likely detour.
- Keith Ascher inquired about the changes to Rucker Road and Munson Road
- Keith Ascher motioned and John Ford seconded. The motion passes unanimously.

9. **DISCUSSION ITEM:** 2024 UPWP estimate

- Jared Tremblay the board with the early 2024 budget, and local match requests to be sent to each jurisdiction for the following year as part of the May estimate.
- Jared Tremblay began by giving a short history of MPO CPG funds since 2021, noting that in 2022 and likely in 2023 there will be unused funds, called carryover, in the amount of approximately \$150,000.
- In 2024 the MPO will be continuing with the Transportation Demand Model (TDM) work as well as starting the regions first Electric Vehicle Readiness Plan (EVRP). Together these contracted projects will greatly increase the MPO's budget to just over \$304,000. With the 2024 CPG agreement with KDOT providing roughly \$212,000, the MPO will need to use approximately \$90,000 in carryover funds to cover the gap. The other option Mr. Tremblay noted was to pass this gap over into local match, which would nearly double the total match required from local jurisdictions.
- Ryne Dowling at KDOT noted that carryover funds are the MPO's to use, and no longer go into a statewide CPG pot of money that becomes available via a competitive grant process later.
- The board supported using the carryover funds.

10. Motion for Adjournment

- Keith Ascher motioned for adjournment and John Ford seconded. The motion passed and the meeting adjourned at 4:22pm.

Next Meeting June 21, 2023