



## Flint Hills Metropolitan Planning Organization

2805 Claflin Rd. Ste. 100 | Manhattan, KS | 66502  
785.620.3070 | FHMPO@FlintHillsMPO.org  
www.FlintHillsMPO.org

### Policy Board Meeting

Wednesday, January 15, 2025

3:30 pm

In Person:

Auditorium  
Manhattan Public Library  
629 Poyntz Ave  
Manhattan, KS 66502

Virtual:

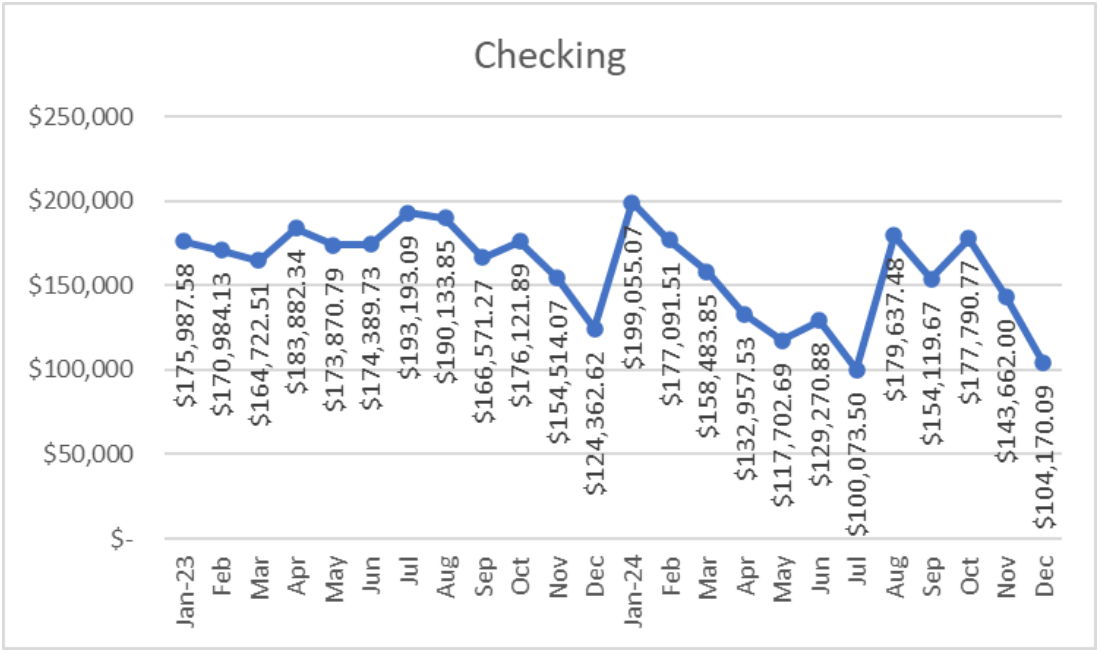
Zoom meeting  
Meeting ID: 919 154 6755  
Passcode: 148813

1. Welcome
2. Public Comment Opportunity (for items not on the agenda)
3. Financial Update
  - As of 1.7.2025: \$104,705.09 in checking, \$106,941.40 in money market account
  - Monthly statement balances
4. Staff Updates
  - TDM/Connect 2050 - EVRP progress
5. KDOT Update:
6. **ACTION ITEM:** Approval of the December 18, 2024 Meeting Minutes
7. **ACTION ITEM:** Approval of Safety Performance Measures & Targets (PM 1)
8. **ACTION ITEM:** Approval of Preservation Performance Measures & Targets (PM 2)
9. **ACTION ITEM:** Approval of Mobility Performance Measures & Targets (PM 3)
10. **ACTION ITEM:** Approval of 2024 Audit Engagement Letter
- DISCUSSION ITEM:** TDM Traffic Scenarios
11. Motion for Adjournment

**Next Meeting February 19, 2025, Manhattan Public Library**

**Special Accommodations:** Please notify the MPO at (785) 620-3070 or FHMPO@FlintHillsMPO.org at least 72 hours in advance if you require special accommodations to attend this meeting. We will make every effort to meet reasonable requests. The MPO does not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint Form, visit the MPO office at the address above or www.FlintHillsMPO.org.

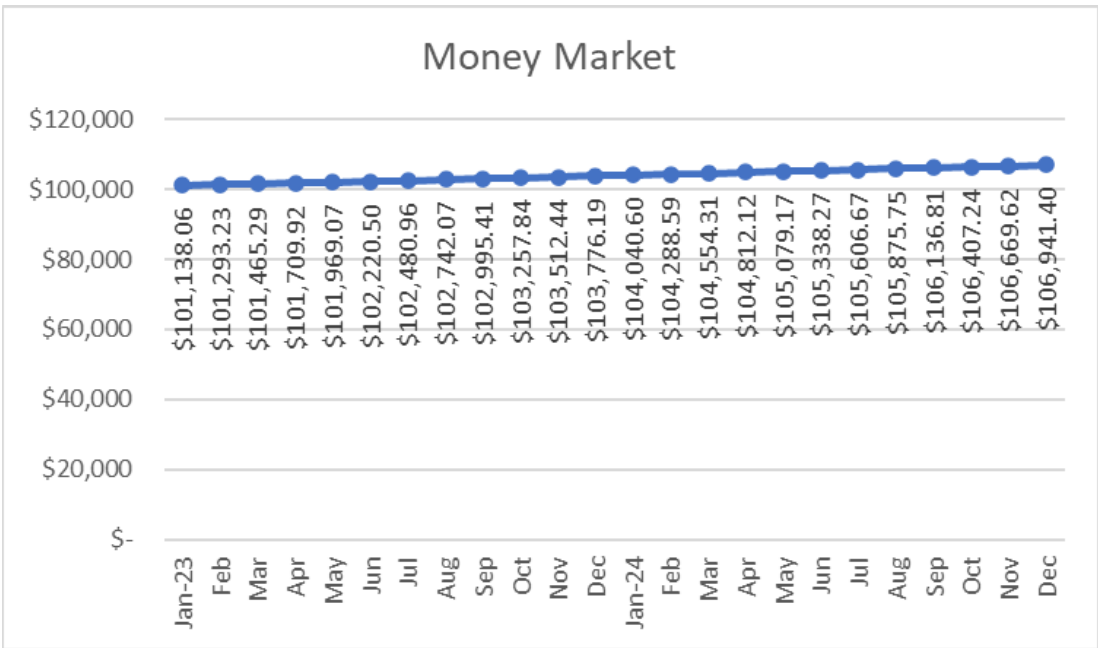
Monthly Statement Balances



As of 1.7.2025 balance = **\$104,705.09**

Large expenses in Dec/Jan.

1. TDM: Warner Transportation Consulting Inc Invoice: \$12,411.25
2. Olsson EVRP Invoice: \$3,937.96
3. Olsson EVRP Invoice: \$13,728.66



## TDM Progress

<b>Total Paid</b>	<b>\$ 44,620.00</b>	<b>93%</b>
Contract	\$ 44,580.00	
Addendum	\$ 3,480.00	
Total Contract	\$ 48,060.00	
Remaining	\$ 3,440.00	8%

- Future scenario model runs have been completed and FHMPPO staff has analyzed all results and compiled maps for public
- Public Open house meetings have been scheduled. Postcards are being presented to all commissioners in person. Public meetings listserv emails sent. Newspaper adds will be purchased as well.

**CONNECT 2050**

The Flint Hills MPO is hosting a series of open houses. Please join us to learn about the region's new long range transportation plan, Connect 2050. This plan is the guiding document for our region's transportation system over the next twenty-plus years.

**Open Houses**

- Manhattan**  
Manhattan Public Library  
Feb. 5  
11 am-1 pm  
  
Manhattan Public Library  
Feb. 5  
5-7 pm
- Ogden**  
Ogden Community Center  
Jan 27  
5-7 pm
- Green Valley Area**  
Oliver Brown Elementary  
Jan. 28  
6-7:30 pm
- Wamego**  
Wamego Public Library  
Jan. 29  
5-7 pm
- St. George**  
Lighthouse Baptist Church  
Feb. 6  
5-6:30 pm
- Junction City**  
Dorothy Bramlage Public Library  
Feb. 4  
5-7 pm

Flint Hills MPO

**EVRP Progress**

Total Paid	\$ 61,307.78	62%
Contract Total	\$ 99,348.50	
Remaining	\$ 38,040.72	38%

- FHMPO staff provided draft report comments in mid-December
- FHMPO staff holds monthly meeting with the consultant on Jan. 7th
- Olsson plans final draft delivery by mid-February
- Public Open house meetings will be held in March 2025
- Adoption of the EVRP and/or policies within the document as desired by jurisdictions



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Collaboration Space & Classroom  
Manhattan Public Library  
629 Poyntz Ave  
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Virtual:

Zoom meeting  
Meeting ID: 919 154 6755  
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#### VOTING MEMBERS PRESENT

x	Keith Ascher	Geary County Commission
x	Ryne Dowling	KS Dept of Transportation
	Peter Oppelt	Manhattan City Commission
	Dee McKee	Pottawatomie Co. Commission
x	Ronna Larson	Junction City Commission
x	John Ford	Riley County Commission
	Clifford Baughman	Wamego City Commission

#### NON-VOTING MEMBERS PRESENT

x	Will Sharp	Federal Highway Admin.
	Kelley Paskow	Fort Riley Representative
	Eva Steinman	Federal Transit Admin.
x	Anne Smith	Flint Hills ATA

#### Staff Present

x	Jared Tremblay	MPO
x	Abigail Danner	MPO

#### Guests Present

Desree Pettera	
Randy Pettera	

1. Welcome
  - Meeting called to order at 3:37p
2. Public Comment Opportunity (for items not on the agenda)
3. Financial Update
  - Jared Tremblay gave an overview of the accounts and monthly statements.
  - Jared Tremblay then showed updates on the expenses Oct. & Nov. in regard to the audit and two consultant projects.
4. Staff Updates
  - TDM - EVRP - US-24 Corridor Study progress
    - TDM – last invoice has been received, and the future scenarios have been completed.
  - Staff will go over results with TAC & PB at next meetings.

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- 20 scenarios now modeled for 2<sup>nd</sup> Connection to Pott Co.
  - Connect 2050
    - 6 open houses have been scheduled throughout the region in January/February.
      - Jared Tremblay stated he will go to Commission Meetings to advertise in person.
    - John Ford requested an additional open house in Ogden.
      - Jared Tremblay stated he would set up the additional meeting.
    - Survey
      - Jared Tremblay stated there have been 60 responses to the public survey
      - Ronna Larson stated she will post survey on Facebook.
      - Keith Ascher asked about posting survey on county webpage.
      - John Ford requested survey to be sent to Vivian Leiva (PIO)
  - EVRP
    - Jared Tremblay went over the notes in the agenda, specifically calling out that staff has reviewed the draft report and sent back comments.
    - John Ford – change in presidential admin/Congress will affect EVRP at all?
      - Jared Tremblay replied that since this report was more focused on policy and looking at where the region stands today, that the administration change will most likely not have an impact. However, the MPO will be following.
  - US-24 Corridor Study
    - Jared Tremblay noted that there has been discussion in the region about a path forward. He noted the schematic showing three scenarios: joint project, partial joint project, split projects.
    - John Ford stated he was in favor of US24 corridor study as 24 is a regional corridor/for safety reasons. Due to complications with City and County, he believes links/connections of a future bridge need to be kept separate study, and not included in the corridor study.
5. KDOT Update:
- Ryne Dowling is in the process of finalizing 2025 CPG - waiting on one more funding source. Will send out agreements shortly.
6. **ACTION ITEM:** Approval of the October 16, 2024 Meeting Minutes
- Keith Ascher moved and John Ford seconded. Motion passed.
7. **ACTION ITEM:** Approval of Amendment #5 of the Transportation Improvement Plan (TIP)
- Jared Tremblay gave an overview of the items that required action, specifically the new project and the changes to years and costs.
  - John Ford asked about detours for the roundabouts on US-24 at K-13 & K-113

- Jared Tremblay stated that KDOT is handling the detour plans, and that they should be established as the project has been let. He stated the conversation had been that vehicles would use Marlatt Ave and Seth Child, to avoid K-13, and that at K-113 there would be a local detour around construction. He said there would be a temporary signal installed at Marlatt & K-113.
  - John Ford stated the signal may be made permanent eventually
- Jared Tremblay asked Ryne Dowling to look into detour information and confirm details on the signal as well.
- John Ford moved to approve and Keith Ascher seconded. Motion passed.

8. **ACTION ITEM:** Approval of the 2025 COLA

- Jared Tremblay noted the regional COLA approved by local jurisdictions for 2025 and that the average was 3.3%. He noted the 2% merit increase was based upon the favorable evaluation review.
- Keith Asher moved to approve a 3% COLA, and John Ford seconded. Motion passed.

9. **ACTION ITEM:** Approval of the 2025 Unified Planning Work Program (UPWP)

- Jared Tremblay provided an updated UPWP based on the 3% COLA approval, and noted the total was less than the May estimate and \$9,000 less than the 2024 local match.
- John Ford moved to approve and Keith Ascher seconded. Motion passed

10. **DISCUSSION ITEM:** City of Junction City DCIP Application

- Jared Tremblay noted the MPO has been part of the DCIP conversation
- Ronna Larson noted that the East Street segment of the grant has been removed, and the focus is on Grant Avenue

11. Motion for Adjournment

- Jared Tremblay noted the January meeting will be held on January 15<sup>th</sup>, not 22<sup>nd</sup> as stated on the agenda.
- There was discussion about officer changes in January.
  - Jared Tremblay stated he would review the bylaws and report to the Board via email
- Keith Ascher moved and John Ford seconded. Motion passed at 4:38p

**Next Meeting January 15, 2024, Groesbeck Room, Manhattan Public Library**

December 11, 2024

To the Board of Directors  
**Flint Hills Metropolitan Planning Organization**  
1801 Buffalo Soldier Dr  
Fort Riley, Kansas 66442

We are pleased to confirm our understanding of the terms of our engagement and the nature and limitations of the services we are to provide for **Flint Hills Metropolitan Planning Organization**.

We will apply the procedures described in the attachment to this letter to the accounting records and transactions as of and for the period ended December 31, 2024. By signing this engagement letter, you agree to those procedures and acknowledge that the procedures to be performed are appropriate for the intended purpose of the engagement, which we understand is required in accordance with K.S.A. 75-1122(b). Our engagement to apply agreed-upon procedures will be conducted in accordance with attestation standards established by the AICPA. Those standards require that we obtain your written agreement to the procedures to be applied and your acknowledgement that those procedures are appropriate for the intended purpose of the engagement, as described in this letter. A refusal to provide such agreement and acknowledgement will result in our withdrawal from the engagement. No other parties will be requested to agree to the procedures and acknowledge that the procedures performed are appropriate for their purposes. We make no representation that the procedures we will perform are appropriate for the intended purpose of the engagement or for any other purpose.

Because the agreed-upon procedures do not constitute an examination or review, we will not express an opinion or conclusion on the accounting records and transactions. In addition, we have no obligation to perform any procedures beyond those to which you agree.

We will issue a written report upon completion of our engagement that lists the procedures performed and our findings. Our report will be addressed to **Flint Hills Metropolitan Planning Organization**. If we encounter restrictions in performing our procedures, we will discuss the matter with you. If we determine the restrictions are appropriate, we will disclose the restrictions in our report. Our report will contain a paragraph indicating that had we performed additional procedures, other matters might have come to our attention that would have been reported to you. You understand that the report is intended solely for the information and use of **Flint Hills Metropolitan Planning Organization's** board of directors and management and the State of Kansas, Division of Accounts and Reports and should not be used by anyone other than these specified parties.

There may exist circumstances that, in our professional judgement, will require we withdraw from the engagement. Such circumstances include the following:

- You refuse to provide written agreement to the procedures and acknowledge that they are appropriate for the intended purpose of the engagement.
- You fail to provide requested written representations, or we conclude that there is sufficient doubt about the competence, integrity, ethical values, or diligence of those providing the written representations, or we conclude that the written representations provided are otherwise not reliable.



## **Flint Hills Metropolitan Planning Organization**

Page 2

December 11, 2024

- We determine that the description of the procedures performed or the corresponding findings are misleading in the circumstances of the engagement.
- We determine that restrictions on the performance of procedures are not appropriate.

If circumstances occur relating to the condition of your records, the availability of evidence, or the existence of a significant risk of material misstatement of the subject matter caused by error or fraud, which in our professional judgment prevent us from completing the engagement or reporting findings on the subject matter, we retain the right to take any course of action permitted by professional standards, including declining to report findings or issue a report, or withdrawing from the engagement.

An agreed-upon procedures engagement is not designed to detect instances of fraud or noncompliance with laws or regulations; however, should any such matters come to our attention, we will communicate them in accordance with professional standards and applicable law. In addition, if, in connection with this engagement, matters come to our attention that contradict the accounting records and transactions, we will communicate such matters to you.

You are responsible for the accounting records and transactions. In addition, you are responsible for providing us with (1) access to all information of which you or the appropriate party are aware that is relevant to the performance of the agreed-upon procedures on the subject matter, (2) additional information that we may request from the appropriate party for the purpose of performing the agreed-upon procedures, and (3) unrestricted access to persons within the Organization from whom we determine it necessary to obtain evidence relating to performing those procedures.

At the conclusion of our engagement, we will require certain written representations in the form of a representation letter from management that, among other things, will confirm management's responsibility for the accounting records and transactions.

### **Other Relevant Information**

Aaron Koehn is the engagement principal and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for this service will not exceed \$4,583. It is important that our fees are paid promptly as it is considered unethical for us to perform these services on a contingency basis. Independence and the appearance of independence is of considerable importance for us to maintain credibility, and therefore, we reserve the right to stop providing services at any time that there is a balance due. If we encounter unusual circumstances that would require us to expand the scope of the engagement, we will discuss this with you before doing additional work. Only upon prior mutual agreement, we may also assist you with other ancillary matters that may arise in connection with our engagement. Our fees for those ancillary services will be calculated according to our standard billing practices unless otherwise agreed to in writing. Our engagement will be complete upon the delivery of the completed report or other communication made to you presenting the work under this engagement is complete or, if applicable, upon completion of such other ancillary matters for which we have agreed to provide assistance. Services rendered by us may be invoiced throughout the engagement and are due upon presentation of the invoice(s) to you. Future services regarding the subject matter of this report, including but not limited to testimony or attendance in court, shall not be required by AdamsBrown, LLC unless previous arrangements have been made in writing.

## Flint Hills Metropolitan Planning Organization

Page 3

December 11, 2024

### Final Terms and Understanding

In addition to the aforementioned terms contained within this engagement letter, the Terms and Conditions set forth on the AdamsBrown, LLC website at [www.adamsbrown CPA.com/terms](http://www.adamsbrown CPA.com/terms) (the "Terms and Conditions") shall apply to our engagement with you and shall be deemed incorporated therein. It is your responsibility to review the Terms and Conditions. Your signature at the end of this letter represents your acknowledgement that you have read the Terms and Conditions and shall indicate your acceptance of the Terms and Conditions, as well as the terms and conditions contained in this letter.

We appreciate the opportunity to assist you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us. If the need for additional procedures arises, or the procedures need to be modified, our agreement with you will need to be revised. It is customary for us to enumerate these revisions in an addendum to this letter. If additional specified parties of the report are added, we will require that they acknowledge in writing their agreement with the procedures performed or to be performed and their responsibility for the sufficiency of procedures.



**ADAMSBROWN, LLC**

Certified Public Accountants

Manhattan, Kansas

#### RESPONSE:

This letter correctly sets forth the understanding of **Flint Hills Metropolitan Planning Organization**.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

## **FLINT HILLS METROPOLITAN PLANNING ORGANIZATION**

Schedule of Agreed-upon Procedures  
For the Year Ended December 31, 2024

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### **Procedure 1 - Cash Receipts**

For a minimum of two separate months (to be selected by the certified public accountant), trace non-mail cash receipts from the receipt book to the bookkeeping records to determine if the receipts were properly recorded. Also, for the same two months, trace bookkeeping entries for cash receipts to the bank statement to determine if receipts are deposited intact and on a timely basis.

### **Procedure 2 - Cash Disbursements**

For approximately ten percent of the non-payroll cash disbursements (to be selected by the certified public accountant), trace disbursements from the bookkeeping records to the related invoice, bank statement, and canceled check.

### **Procedure 3 - Credit Cards**

Review the credit card policy and internal controls of the Organization. For a minimum of two months (to be selected by the certified public accountant), review the Organization's credit card transactions to determine if approvals, expenditure procedures, and proper classification of expenditures were followed. In the agreed-upon procedures report, describe the credit card procedures, if the credit card procedures and internal controls are being followed, and if the Organization's credit cards are only in the name of the Organization.

### **Procedure 4 - Year End Cash**

Tie the Organization's total cash per books at year end to source documents. This should include a review of the bank reconciliation for the last month of the year. Confirm bank balances and ensure that the bank reconciliations are being approved and completed in a timely manner.

### **Procedure 5- Payroll**

Review payroll for a minimum of one month (to be selected by the certified public accountant) to determine that proper deductions and employer contributions are being remitted.

### **Procedure 6 - Encumbrances and Accounts Payable**

Examine evidence of encumbrances and accounts payable and determine if they have been properly stated in the financial statements as of the end of the year. Evidence of encumbrances would include unpaid purchase orders and contracts. Evidence of accounts payable would include unpaid invoices and receiving reports.

### **Procedure 7 - Comparison with Prior Year**

Compare the following items in the current year financial statement to the same items in the prior year financial statement to determine if there is a variance of more than 25% per fund: 1) total cash receipts, 2) total cash disbursements, 3) encumbrances and accounts payable, and 4) ending unencumbered cash balance. For variances larger than 25%, examine the variance, then document and report on the reason.

### **Procedure 8 - Other Procedures**

- a) For a minimum of two months (to be selected by the certified public accountant), trace any interest income from the bank statement to the Organization's cash receipts records.

## **FLINT HILLS METROPOLITAN PLANNING ORGANIZATION**

Schedule of Agreed-upon Procedures  
For the Year Ended December 31, 2024

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- b) For the last bank statement of the year, compare the name of the depository institution to an entry in the official minutes that designates the institution as the Organization's official depository.
- c) Reconcile the year end cash balance as shown on the balance sheet to: 1) demand deposits at the Organization's bank, 2) time deposits at the Organization's bank, 3) investments in U.S. Treasury bills; and other cash/investment accounts.
- d) Using the last bank statement of the year, compare total deposits in excess of FDIC insurance to securities pledged to secure the excess deposits, as evidenced by joint custody receipts.
- e) For a minimum of one month (to be selected by the certified public accountant), compare the disbursements as recorded in the check register to an entry in the official minutes that approve the disbursements.
- f) For a minimum of two months (to be selected by the certified public accountant), review the Organization's balance sheet to determine that the ending cash balance is greater than or equal to zero.
- g) For a minimum of two months (to be selected by the certified public accountant), review the official minutes to determine that the minutes have been signed by the appropriate official.
- h) Review the Organization's surety (fidelity) bonds to determine that all employees and officers entrusted with funds or property are covered by such a bond.
- i) For the last month of the year, review the payroll records for each employee to determine if a deduction for KPERS (Kansas Public Employees Retirement System) was made.

### **Procedure 9 - Compliance Checklist**

Review the general and entity specific compliance checklists.



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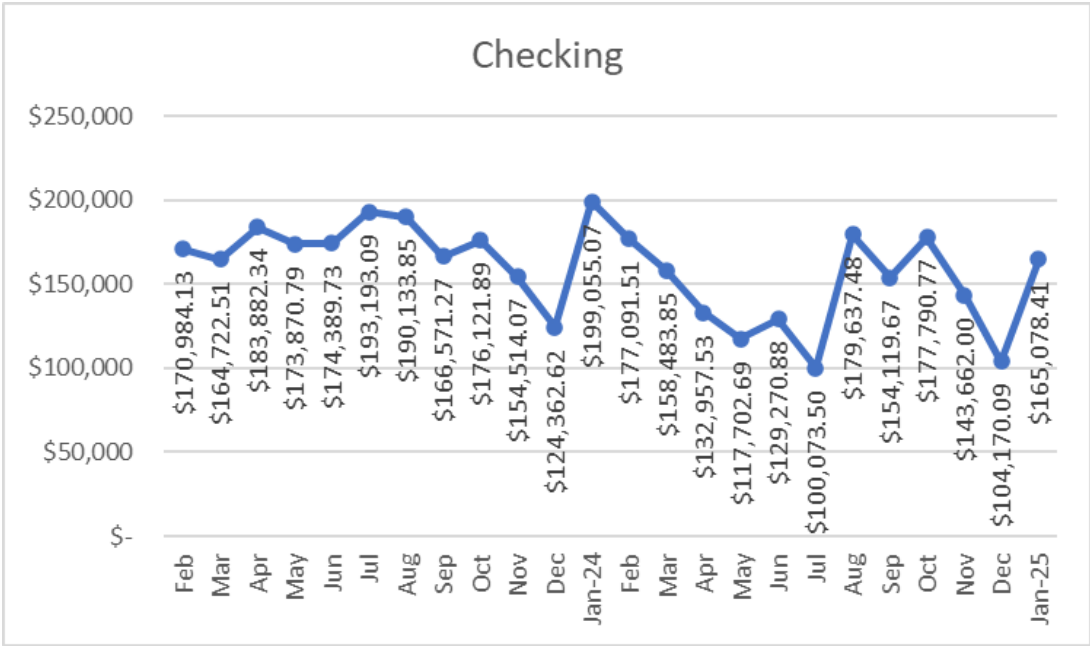
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3. Financial Update
  - As of 2.12.2025: \$158,763.68 in checking, \$107,213.89 in money market account
  - Monthly statement balances
4. Staff Updates
  - TDM/Connect 2050 Progress
  - EVRP Progress
  - KDOT Letter of Support - DCIP
5. KDOT Update:
6. **ACTION ITEM:** Approval of the January 15, 2025 Meeting Minutes
7. **ACTION ITEM:** Approval of 2024 Transportation Improvement Program (TIP) Amendment #6
8. **ACTION ITEM:** Election of Chair & Vice-Chair
9. **ACTION ITEM:** I-70 & Taylor Rd Interchange Letter of Support
10. **DISCUSSION ITEM:** MSA Expansion
11. **DISCUSSION ITEM:** EO Unleashing American Energy
12. **DISCUSSION ITEM:** KS House Bill No. 2003

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13. Motion for Adjournment

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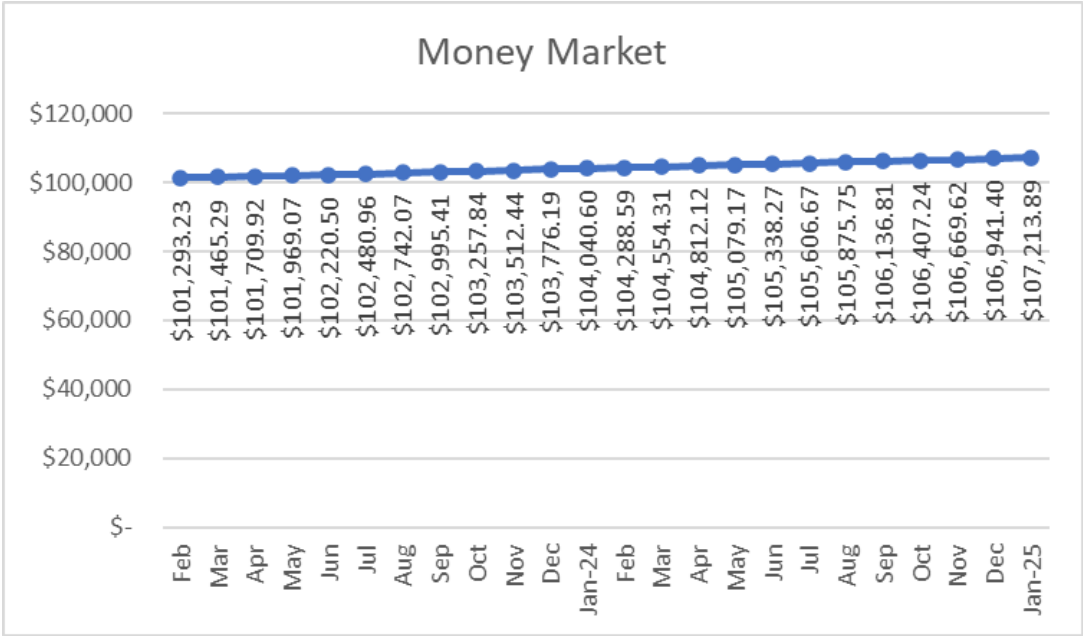
Monthly Statement Balances



As of 2.12.2025 balance = **\$158,763.68**

Large transactions in Jan/Feb.

1. Q4 2024 Reimbursement: \$81,625.90
2. 2024 Complete Street Reimbursement: \$7,771.89
3. Olsson EVRP Invoice: (\$13,728.66)
4. Olsson EVRP Invoice: (\$17,557.43)



### **TDM/Connect 2050 Progress**

<b>Total Paid</b>	<b>\$ 44,620.00</b>	<b>93%</b>
Contract	\$ 44,580.00	
Addendum	\$ 3,480.00	
Total Contract	\$ 48,060.00	
Remaining	\$ 3,440.00	8%

- Hosted 7 Public Open house meetings in late Jan & early Feb.
- Public survey closing shortly; currently 184 responses
- Working on financial spreadsheets

### **EVRP Progress**

Total Paid	\$ 78,865.21	79%
Contract Total	\$ 99,348.50	
Remaining	\$ 20,483.29	21%

- Olsson delivered draft of final report by mid-February; FHMPO staff is reviewing
- Public Open house meetings will be held in March/April 2025





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	Dee McKee	Pottawatomie Co. Commission
x	Ronna Larson	Junction City Commission
x	John Ford	Riley County Commission
	Clifford Baughman	Wamego City Commission
<b>NON-VOTING MEMBERS PRESENT</b>		
	Will Sharp	Federal Highway Admin.
	Kelley Paskow	Fort Riley Representative
	Eva Steinman	Federal Transit Admin.
x	Anne Smith	Flint Hills ATA

#### Staff Present

x	Jared Tremblay	MPO
x	Abigail Danner	MPO

#### Guests Present

Desree Pettera	
Randy Pettera	
Kaylee Sands	K-State student
Mike Moriarty	KDOT

1. Welcome
  - Meeting called to order at 3:32p
2. Public Comment Opportunity (for items not on the agenda)
3. Financial Update
  - Jared Tremblay gave an overview of the accounts and monthly statements.
  - Keith Ascher asked about the interest rate in the money market account.
    - Jared Tremblay noted it was 2.5%, but stated it was officially the City of Manhattan's money.

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#### 4. Staff Updates

- TDM/Connect 2 - EVRP progress
  - TDM – Jared Tremblay noted the FHMPPO will be hosting 7 public meetings across the region the last week of January and first week of February, and that he had requested the attendance of commissioners.
  - EVRP – Jared Tremblay noted the consultant will be sending a rough final draft to staff to review in the next few weeks
    - John Ford mentioned ten pre-written state bills concerning EVs
    - Jared Tremblay stated he will look into bill number 2003, Establishing EV Energy Equity Road Repair Tax.

#### 5. KDOT Update:

- Mike Moriarty stated KDOT is updating the Local Consult project scoring for large Expansion and Modernization projects, based on comments that people would like more transparency behind project scoring and selection.
- Jared Tremblay noted that in 2024, there were 347 vehicular fatalities, which is the lowest in the history of tracking in Kansas (tracking started in 1947).
- Desree Pettera asked KDOT about the Grandview Plaza bridge over I-70 and its crumbling condition.
  - Mike Moriarty stated he would look into the project
  - Keith Ascher stated he thought it'd be best if the project could be constructed during the planned lane closures on I-70 this summer.

#### 6. **ACTION ITEM:** Approval of the December 8, 2024 Meeting Minutes

- Keith Ascher moved and John Ford seconded. Motion passed.

#### 7. **ACTION ITEM:** Approval of Safety Performance Measures & Targets (PM 1)

- Abigail Danner presented the report and targets
- Motion was moved and seconded. Motion passed.

#### 8. **ACTION ITEM:** Approval of Preservation Performance Measures & Targets (PM 2)

- Abigail Danner presented the report and targets
- Motion was moved and seconded. Motion passed.

#### 9. **ACTION ITEM:** Approval of Mobility Performance Measures & Targets (PM 3)

- Jared Tremblay presented the report and targets
- Motion was moved and seconded. Motion passed.

10. **ACTION ITEM:** Approval of 2024 Audit Engagement Letter

- Jared Tremblay presented the proposed audit letter
- Keith Ascher moved and John Ford seconded. Motion passed.

11. **DISCUSSION ITEM:** TDM Traffic Scenarios

- Jared Tremblay presented the inputs of the model including the population data and road networks. He then showed the results of the model runs, noting that there is little current or future congestion outside of the US-24 corridor.

12. Motion for Adjournment

- Peter Oppelt moved and Keith Ascher seconded. Motion passed.

**Next Meeting February 18, 2025, Manhattan Public Library**



## Flint Hills Metropolitan Planning Organization

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### Policy Board Meeting

Wednesday, April 16, 2025  
3:30 pm

In Person:

Auditorium  
Manhattan Public Library  
629 Poyntz Ave  
Manhattan, KS 66502

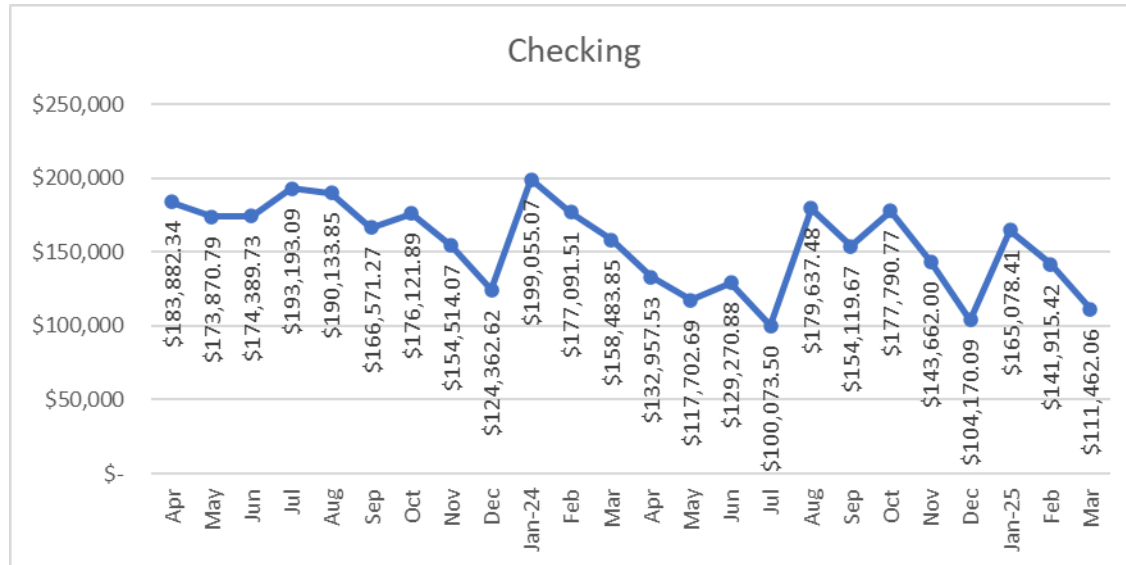
Virtual:

Zoom meeting  
Meeting ID: 919 154 6755  
Passcode: 148813

1. Welcome
2. Public Comment Opportunity (for items not on the agenda)
3. Financial Update
  - As of 4.9.2025: \$103,691.75 in checking, \$107,734.43 in money market account
  - Monthly statement balances
4. Staff Updates
  - US-24 Interlocal Agreement
  - No July policy board meeting
5. KDOT Update:
6. **ACTION ITEM:** Approval of the February 19, 2025 Meeting Minutes
7. **ACTION ITEM:** Approval of 2025 UPWP Amendment #1
8. **ACTION ITEM:** Special Meeting
9. **DISCUSSION ITEM:** 2026 UPWP & Local Match estimate
10. **DISCUSSION ITEM:** Connect 2050 Financials – Projected Inflation Rates
11. **DISCUSSION ITEM:** 2025 CPG Issues – 2025 & 2026 Budget
12. Motion for Adjournment

**Special Accommodations:** Please notify the MPO at (785) 620-3070 or FHMPO@FlintHillsMPO.org at least 72 hours in advance if you require special accommodations to attend this meeting. We will make every effort to meet reasonable requests. The MPO does not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint Form, visit the MPO office at the address above or www.FlintHillsMPO.org.

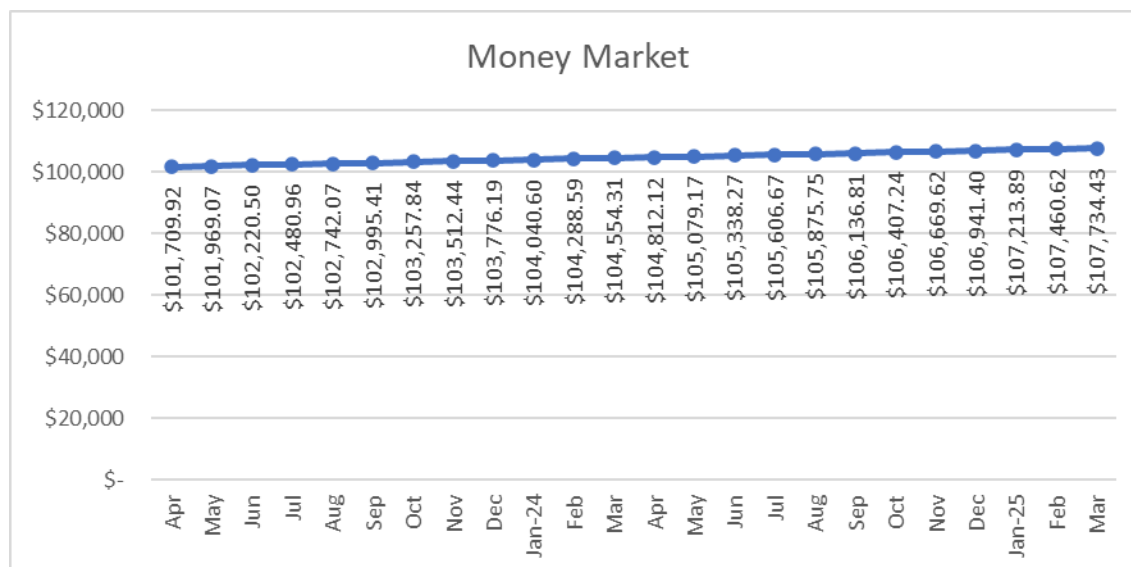
## Monthly Statement Balances



As of 4.9.2025 balance = **\$103,691.75**

Large transactions in Feb-Apr.

1. General Liability Insurance: (\$5,206.65)
2. Olsson EVRP Invoice: (\$20,338.18)



### TDM/Connect 2050 Progress

<b>Total Paid</b>	<b>\$ 46,650.00</b>	<b>93%</b>
Contract	\$ 44,580.00	
Addendum	\$ 3,480.00	
Addendum 2	\$ 2,030.00	
<b>Total Contract</b>	<b>\$ 50,090.00</b>	
Remaining	\$ 3,440.00	8%

- Working on financial spreadsheets
- Data will feed into US-24 Corridor study & Cost-Benefit Analysis study of 2<sup>nd</sup> Crossing

### EVRP Progress

<b>Total Paid</b>	<b>\$ 99,339.84</b>	<b>100%</b>
<b>Contract Total</b>	<b>\$ 99,348.50</b>	
Remaining	\$ 8.66	0%

- Final draft delivered.
- FHMPPO staff are in the middle of 7 public open houses, & visits to all 6 local commissions to present on the findings
- Last invoices received on 4.7.2025; payment scheduled (\$20,474.63).



## Flint Hills Metropolitan Planning Organization

2805 Claflin Rd. Ste. 100 | Manhattan, KS | 66502  
785.620.3070 | FHMPO@FlintHillsMPO.org  
www.FlintHillsMPO.org

### **Policy Board Meeting**

**Wednesday, February 19, 2025**

**3:30 pm**

In Person:

Groesbeck Room  
Manhattan Public Library  
629 Poyntz Ave  
Manhattan, KS 66502

Virtual:

Zoom meeting  
Meeting ID: 919 154 6755  
Passcode: 148813

#### **VOTING MEMBERS PRESENT**

x	Keith Ascher	Geary County Commission
x	Mike Moriarty	KS Dept of Transportation
x	Peter Oppelt	Manhattan City Commission
	Dee McKee	Pottawatomie Co. Commission
x	Ronna Larson	Junction City Commission
x	John Ford	Riley County Commission
	Clifford Baughman	Wamego City Commission
<b>NON-VOTING MEMBERS PRESENT</b>		
	Will Sharp	Federal Highway Admin.
	Kelley Paskow	Fort Riley Representative
	Eva Steinman	Federal Transit Admin.
x	Anne Smith	Flint Hills ATA

#### **Staff Present**

x	Jared Tremblay	MPO
x	Abigail Danner	MPO

#### **Guests Present**

Desree Pettera	
Randy Pettera	
Ryne Dowling	KDOT
Diane Novak	

1. Welcome
  - Meeting called to order at 3:32p
2. Public Comment Opportunity (for items not on the agenda)
3. Financial Update
  - Jared Tremblay gave an overview of the accounts and monthly statements.
4. Staff Updates
  - TDM/Connect 2050 - EVRP progress
    - Jared Tremblay noted the FHMPO hosted 7 public meetings across the region the last week of January and first week of February, with high attendance rates. He noted the public survey has received almost 200 responses.

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- EVRP – Jared Tremblay noted the consultant has sent a final draft for staff review, and that the hope is the final copy is ready in March.
  - Keith Ascher asked if the EVRP was required by the State and if the change in administration would affect EVRP funding & timelines.
  - Jared Tremblay stated that it was not required, rather requested by City of Manhattan and K-State. He stated the new administration will not be affecting the project as the funds were already obligated.
- KDOT Letter of Support – DCIP – Jared Tremblay provided an overview of the DCIP process that Junction City is undertaking, and that they'd like a letter of support from KDOT.
  - Mike Moriarty recommended reaching out to Joel Skelley – director of policy at KDOT.
    - Jared Tremblay state he would contact Mr. Skelley
  - John Ford asked if it would be possible to go after DCIP for Ogden's Riley Ave project as well, as he's concerned that if JC's grant is funded then Ogden's is not likely to be funded.
    - Jared Tremblay noted that DCIP is for construction only and that JC is paying for design work now
    - Ronna Larson stated that JC's DCIP application will be ready to go, and that working out a collaboration with Ogden is unlikely to be done on time.
    - John Ford stated he thinks Ogden's project would be ready next year for DCIP.

5. KDOT Update:

- Mike Moriarty stated KDOT is monitoring the USDOT & FHWA updates per the new administration. He noted that there have been employee dismissals and that it may affect processes and workloads, specifically that all actions normally approved at local district level are now to be sent to DC for review/preapproval prior to KS offices issuing their approval. This will affect TIP, STIP, UPWP, NEPA clearance, design exceptions, etc.
- Mike Moriarty noted that FHWA is currently not processing STIP amendments, and there is no work on when that injunction will be lifted. KDOT is monitoring this situation and trying to move forward with projects.
  - Jared Tremblay asked about updates on I-70 & K-18, as construction is set to start this spring/summer.



- Mike Moriarty stated that project is on hold, but he will check on a project timeline now.
  - Keith Ascher asked if I-70 & Taylor Rd was also on hold.
    - Ryne Dowling stated he would look into the project
6. **ACTION ITEM:** Approval of the January 15, 2025 Meeting Minutes
- Keith Ascher moved and John Ford seconded. Motion passed.
7. **ACTION ITEM:** Approval of 2024 Transportation Improvement Program (TIP) Amendment #6
- Jared Tremblay described the updates in the amendment.
  - John Ford moved and Peter Oppelt seconded. Motion passed.
8. **ACTION ITEM:** Election of Chair
- Ronna Larson moved to elect John Ford as chair. Peter Oppelt seconded. Motion passed
9. **ACTION ITEM:** I-70 & Taylor Rd Interchange Letter of Support
- Jared Tremblay stated that the City of JC staff requested a letter of support from the MPO for the I70 & Taylor Road project. 2 years ago, Board voted to put it into the TIP for preliminary engineering. Full interchange was supported and is in C2040 list of projects – there was support of it in the past, but 2 years have passed.
  - Desiree Pettera provided public comment. Her view is that MPO is not in position to support/not support; should be up to local governments (JC/County/residents).
  - John Ford: Strictly transportation, not economic development. He is unsure what exactly would be covered in the letter of support: bridge or interchange?
  - Jared Tremblay noted the project is in the TIP, \$1.8 mil for fed money, 200k in state money for interchange.
  - Ryne Dowling: PE phase is obligated, but no construction has been obligated.
  - Desiree Pettera: City of JC cannot afford development for roads in that area.
  - Keith Ascher state he was bothered by last-minute request/uncertainty of funding. He supports that the bridge needs to be replaced; but wanted to know if the state will purchase ROW for future interchange? He believes state will cover the bridge replacement.
  - Ronna Larson stated her last update was that there were multiple options: bridge, bridge w/ interchange. She believed the request was for a grant that needed to be submitted, but agreed the timing felt rushed. She does not feel

it's appropriate for Ronna/Keith (Geary County/JC) to approve without other MPO jurisdictions discussing it.

- Keith Ascher stated he felt the Board does not have enough information to sign a letter of support.
- John Ford agreed that the Board needs more information on what options are being explored before deciding for a letter of support.
- Desiree Pettra would like to request that public be notified of future meetings about the project.
- Ryne Dowling will look into the KDOT side of the meeting and find out more about KDOT's plans.
- Jared Tremblay stated he felt there was a need more information and more consensus between City & County on this topic, to have a consolidated voice/opinion on the project.
- John Ford stated that public input should be requested to guide policymakers.
- Ronna Larson will reach out to Ray/Leon at Public Works to understand what is going on.
- Jared Tremblay asked if Junction City and Geary County have an equivalent to MHK City/County/County meetings? If so, it would be helpful to open a conversation about this topic.
- Ronna Larson noted there are joint meetings w/ city, county, school district.
- Keith Ascher state he was not necessarily opposed to interchange but disagrees with how process has gone. He is also concerned that if the State requests paving of gravel roads it will be expensive for the county.
- No motion was taken as the item was changed from ACTION ITEM to DISCUSSION ITEM.
- Jared Tremblay let Keith & Ronna know that MPO is willing to help facilitate further discussions on this project.

#### 10. **DISCUSSION ITEM:** MSA Expansion

- Jared Tremblay went over the proposed MSA expansion first introduced at the regional leadership meeting. The Topeka Chamber of Commerce wants to join with Manhattan and Lawrence MSAs. He stated he immediately reached out to KDOT and FHWA to see what effects this could have on the MPO and local jurisdictions. He noted that KDOT & FHWA stated that if the MSA were expanded, it appears the current three MPOs (FHMPO, Topeka, & Lawrence) could all continue operating as they do; no requirement to merge into one MPO.

- He stated that if the MPOs were required to combine, then the region would exceed 250,000 people and would no longer be a small MPO. This would affect funding disbursement but would not affect funding amounts for transportation. He noted that funds would go directly to the MPO which would hold a priority/selection process and administer the funds, whereas currently, KDOT does this for the FHMPO. It could affect rural-only funding as well.
  - John Ford noted METL (Manhattan, Emporia, Topeka, Lawrence) – Chambers from these locations are driving this movement. The change would involve multiple layers of bureaucracy and take a long time. Concerned about rural communities if combined MSA exceeds 250k. Will remain a fluid situation/ongoing discussion.
  - Peter Oppelt stated that to him consolidation does not make sense for such a wide geographical area. Concerned about delays in infrastructure projects. Further he does not see benefit for Manhattan.
  - Keith Ascher stated we would lose regional identity with consolidation and become a small fish in a big pond.
  - John Ford stated the interstate does not go through Manhattan like it does through other communities in this movement and he feels it would not be a benefit for us.

11. **DISCUSSION ITEM:** EO Unleashing American Energy

- Jared Tremblay presented on EO 14154 and the potential impacts to the MPO. He noted that TERS projects are not currently obligated and are likely on hold. He also stated that CPG agreements are delayed, and that the FHMPO has funds for several months to make payroll and pay bills, but that if the delay extends to summer, then the MPO will have to use our money market savings funds to float expenses.

12. **DISCUSSION ITEM:** House Bill No. 2003

- Jared Tremblay presented on the impacts of the bill which is geared to increase costs on EV users. He showed existing costs and proposed.
- Jared Tremblay asked Mike Moriarty about the Road User Charge (RUC) study KDOT is hosting.
  - Mike Moriarty stated that Joel Skelley is in charge of the study and that it will take place sometime in the spring.

13. Motion for Adjournment

- Jared Tremblay noted KDOT had replied on the I-70 & Grandview Plaza bridge request from January's meeting. He said the hope is to have the repairs done in line with I-70 but that wasn't certain
  - Keith Ascher asked if the funds for this new project were also on hold.
- Keith Ascher moved and Ronna Larson seconded. Motion passed and meeting ended at 4:45p

**Next Meeting March 19, 2025, Manhattan Public Library**

## **Special Meeting**

On April 4<sup>th</sup>, the FHMPO was contacted by KDOT requesting an unscheduled, immediate update to TIP. The request was made to update TIP project T5-2022 “Big Lakes Developmental Center Capital”, providing for the allocation of CRP funds to Big Lakes. The FHMPO has created the 2024-2027 TIP Amendment #7 with the updates, and the TIP is currently out for its required 14-day public comment period.

Upon completion of this period on May 1<sup>st</sup>, 2025, the document must be approved by the Policy Board by May 7<sup>th</sup>, so it can be included in the May 8<sup>th</sup> State TIP (STIP) update.

Therefore, FHMPO staff are requesting the scheduling of a special meeting between May 1<sup>st</sup> and May 7<sup>th</sup>. This request follows the Policy Board Bylaws (Section 6.2 Special Meetings).

To accommodate schedule on short notice, a zoom-only meeting is optional. The meeting would be open to the public and would be given the required 7-day public notice.



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www.FlintHillsMPO.org

### **Policy Board Meeting**

**Monday, May 5, 2025  
3:00 pm**

Virtual:

Zoom meeting

Meeting ID: 919 154 6755

Passcode: 148813

1. Welcome
2. Public Comment Opportunity (for items not on the agenda)
3. **ACTION ITEM:** Approval of 2024 Transportation Improvement Program (TIP) Amendment #7
4. **DISCUSSION ITEM:** 2025 Transportation Emissions Reductions Strategy (TERS) – Call for Projects
5. Motion for Adjournment

**Next Meeting May 21, 2025, Manhattan Public Library**



## Flint Hills Metropolitan Planning Organization

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www.FlintHillsMPO.org

### Policy Board Meeting

Monday, May 21, 2025

3:30 pm

In Person:

Auditorium  
Manhattan Public Library  
629 Poyntz Ave  
Manhattan, KS 66502

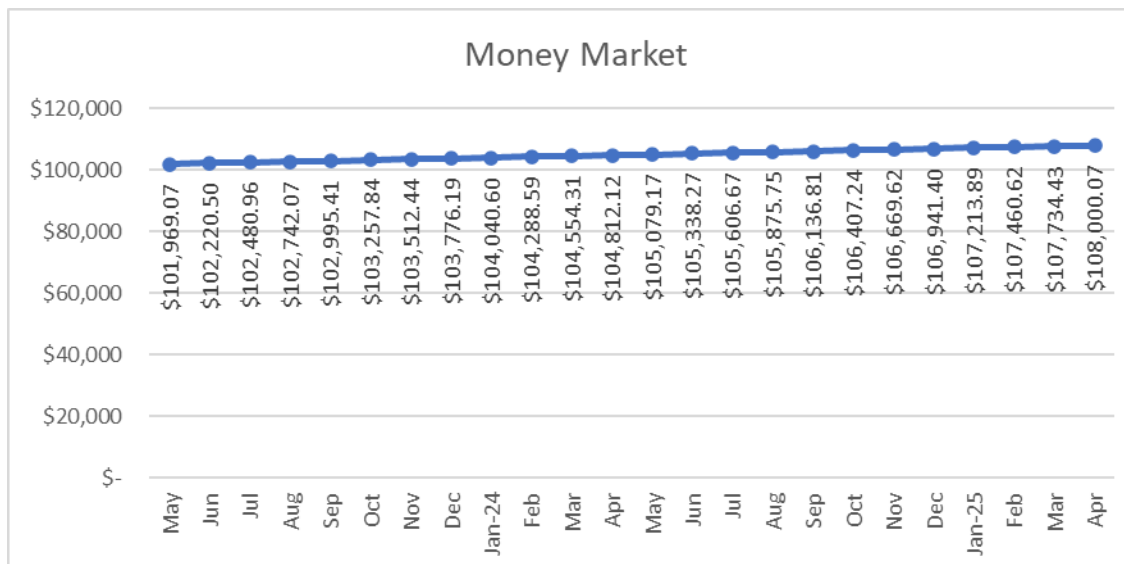
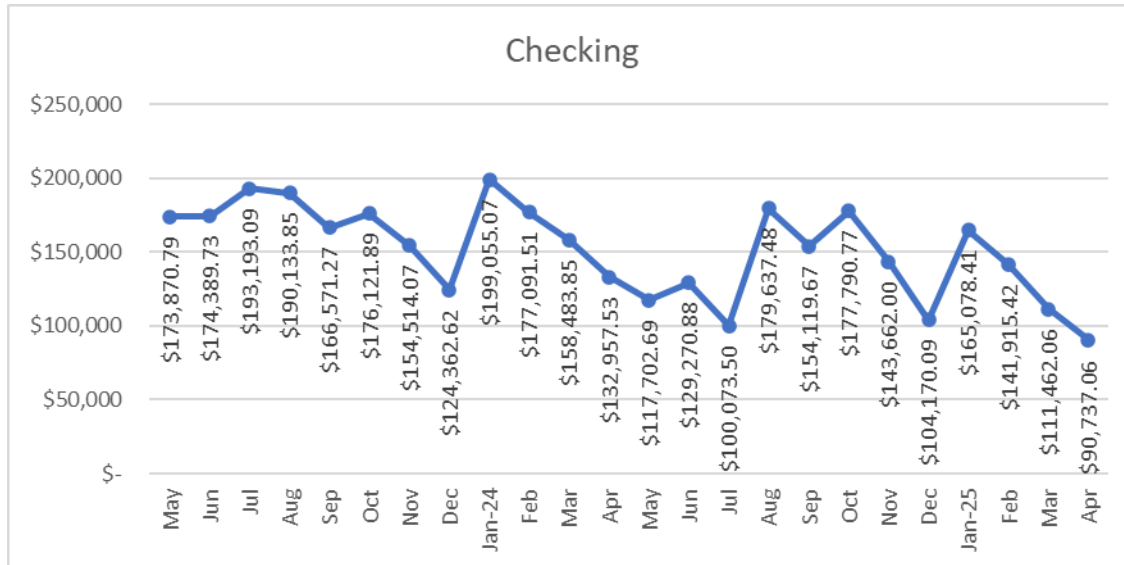
Virtual:

Zoom meeting  
Meeting ID: 919 154 6755  
Passcode: 148813

1. Welcome
2. Public Comment Opportunity (for items not on the agenda)
3. Financial Update
  - As of 5.14.2025: \$84,657.85 in checking, \$108,000.07 in money market account
  - Monthly statement balances
4. Staff Updates
  - No July policy board meeting
5. **ACTION ITEM:** Approval of April 16, 2025, Meeting Minutes
6. **ACTION ITEM:** Approval of May 5, 2025, Meeting Minutes
7. **ACTION ITEM:** Approval of Connect 2040 Amendment #5
8. **DISCUSSION ITEM:** Updates - US-24 Corridor Management Plan Update & 2<sup>nd</sup> Connection Cost-Benefit Analysis
  - MOU
  - Letter of Commitment
  - Timing & Schedule
9. Motion for Adjournment

**Next Meeting June 18, 2025, Manhattan Public Library**

**Special Accommodations:** Please notify the MPO at (785) 620-3070 or FHMPO@FlintHillsMPO.org at least 72 hours in advance if you require special accommodations to attend this meeting. We will make every effort to meet reasonable requests. The MPO does not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint Form, visit the MPO office at the address above or www.FlintHillsMPO.org.







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www.FlintHillsMPO.org

### **Policy Board Meeting** **Wednesday, April 16, 2025** **3:30 pm**

#### In Person:

Groesbeck Room  
Manhattan Public Library  
629 Poyntz Ave  
Manhattan, KS 66502

#### Virtual:

Zoom meeting  
Meeting ID: 919 154 6755  
Passcode: 148813

#### **VOTING MEMBERS PRESENT**

x	Keith Ascher	Geary County Commission
x	Mike Moriarty	KS Dept of Transportation
x	Peter Oppelt	Manhattan City Commission
	Dee McKee	Pottawatomie Co. Commission
x	Ronna Larson	Junction City Commission
x	John Ford	Riley County Commission
	Clifford Baughman	Wamego City Commission
<b>NON-VOTING MEMBERS PRESENT</b>		
	Will Sharp	Federal Highway Admin.
X	Kelley Paskow	Fort Riley Representative
	Eva Steinman	Federal Transit Admin.
	Anne Smith	Flint Hills ATA

#### **Staff Present**

x	Jared Tremblay	MPO
x	Abigail Danner	MPO

#### **Guests Present**

Desree Pettera	
Randy Pettera	
Ryne Dowling	KDOT

1. Welcome
  - Meeting called to order at 3:37p.
2. Public Comment Opportunity (for items not on the agenda)
  - No public comment.
3. Financial Update
  - Jared Tremblay gave an overview of the accounts and monthly statements.
4. Staff Updates
  - Jared Tremblay provided a status update on the US-24 interlocal agreement. FHMPO is looking to get the interlocal agreement sent to local jurisdictions in the next few months.
  - Jared Tremblay stated that there will be no Policy Board meeting for July. The May, June, and August meetings will still take place.

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5. KDOT Update:

- Mike Moriarty reported that the KDOT Area Engineer out of Wamego, Matt Mackeprang, will be relocating to KC. Dale Hershberger from Clay Center has also retired. There is no info on their replacement at this time, but KDOT will keep FHMPO posted on the local KDOT contact.
- Keith Ascher asked for an update from KDOT on the I-70 and K-18 interchange. He wanted to confirm whether bids are still due to go out in June/July, with construction beginning in Fall 2025.
  - Mike Moriarty confirmed that this is the most current information.
- Kelley Paskow stated that the Garrison Commander for Ft Riley traveled to Topeka and met with Joel Skelley and Robert Fuller from KDOT. They discussed future possible partnerships on projects between Ft Riley and KDOT.
  - Jared Tremblay inquired which types of projects were discussed.
    - Kelley Paskow answered that the projects mentioned included road repairs, maintenance, striping, and procuring materials for Ft Riley roads.
  - Keith Ascher asked if the Trooper Gate Bridge and/or Grant Avenue Bridge would be part of the conversation between KDOT and Ft Riley.
    - Kelley Paskow answered that since the bridges are on the Junction City side, they would not be included.

6. **ACTION ITEM:** Approval of the February 19, 2025 Meeting Minutes

- Peter Oppelt moved to approve and Keith Ascher seconded. Motion passed.

7. **ACTION ITEM:** Approval of 2025 UPWP Amendment #1

- Jared Tremblay described the updates in the amendment.
- Keith Ascher moved to approve and Peter Oppelt seconded. Motion passed.

8. **ACTION ITEM:** Special Meeting

- Jared Tremblay stated that there will be an emergency amendment to the TIP to include the Big Lakes Developmental Center Capital CRP funds. The amendment is currently out for public comment. The Policy Board will need to meet to approve the amendment between May 1 (when the required public comment period ends) and May 7 for the funding to be included in the STIP. Jared Tremblay will send out a poll for Policy Board members to indicate their availability.
- Peter Oppelt moved to approve the scheduling of the special meeting. Keith Ascher seconded.

9. **DISCUSSION ITEM:** 2026 UPWP & Local Match estimate.

- Jared Tremblay presented FHMPO's 2026 planning priorities. He will be sending the 2026 budget estimate to jurisdictions soon so they can estimate their local match.
- Ryne Dowling asked if FHMPO will still be holding a UPWP meeting with KDOT.
  - Jared Tremblay confirmed that this meeting will take place next month.

10. **DISCUSSION ITEM:** Connect 2050 Financials – Projected Inflation Rates

- Jared Tremblay presented inflation data from the past 20 years. FHMPO will use a projected inflation rate to determine fiscally constrained projects for Connect 2050.
- Keith Ascher and John Ford both suggested projecting inflation at 4% annually instead of the proposed 3% rate. The rest of the Policy Board members present agreed.

11. **DISCUSSION ITEM:** 2025 CPG Issues – 2025 & 2026 Budget

- Jared Tremblay stated that FHMPO received extra funds for 2025 due to an error in KDOT's calculations for CPG funding. He presented adjustments in the 2025 and 2026 budgets that will correct for this discrepancy.

12. Motion for Adjournment

- Peter Oppelt moved to adjourn. Keith Ascher seconded. The meeting was adjourned at 4:07 PM.

**Next Meeting May 21, 2025, Manhattan Public Library**



## Flint Hills Metropolitan Planning Organization

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www.FlintHillsMPO.org

### Policy Board Special Meeting

Monday, May 5, 2025  
3:00 pm

Virtual:

Zoom meeting

Meeting ID: 919 154 6755

Passcode: 148813

#### VOTING MEMBERS PRESENT

x	Keith Ascher	Geary County Commission
x	Mike Moriarty	KS Dept of Transportation
	Peter Oppelt	Manhattan City Commission
	Dee McKee	Pottawatomie Co. Commission
x	Ronna Larson	Junction City Commission
x	John Ford	Riley County Commission
	Clifford Baughman	Wamego City Commission
<b>NON-VOTING MEMBERS PRESENT</b>		
	Will Sharp	Federal Highway Admin.
	Kelley Paskow	Fort Riley Representative
	Eva Steinman	Federal Transit Admin.
	Anne Smith	Flint Hills ATA

#### Staff Present

x	Jared Tremblay	MPO
x	Abigail Danner	MPO

#### Guests Present

Ryne Dowling	KDOT

1. Welcome
  - Meeting called to order at 3:00p.
2. Public Comment Opportunity (for items not on the agenda)
  - No public comment.
3. **ACTION ITEM:** Approval of 2024 Transportation Improvement Program (TIP) Amendment #7
  - Jared Tremblay presented the amendment, which includes funding for the Big Lakes Developmental Center to replace buses that are past their useful life.
    - Keith Ascher asked to clarify the source of funding for the project.
    - Jared Tremblay responded that the project is funded by federal (CRP) and local dollars.
    - Ronna Larson moved to approve the amendment. Keith Ascher seconded. The motion passed.
4. **DISCUSSION ITEM:** 2025 Transportation Emissions Reduction Strategy (TERS) – Call for Projects.

**Special Accommodations:** Please notify the MPO at (785) 620-3070 or FHMPO@FlintHillsMPO.org at least 72 hours in advance if you require special accommodations to attend this meeting. We will make every effort to meet reasonable requests. The MPO does not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint Form, visit the MPO office at the address above or www.FlintHillsMPO.org.

- Jared Tremblay reminded the Board that the 2025 KDOT TERS call for projects went out on April 28. The deadline for submission is July 18<sup>th</sup>.
5. Motion for Adjournment
- Ronna Larson moved to adjourn. Keith Ascher seconded. Meeting adjourned at 3:07p.

**Next Meeting May 21, 2025, Manhattan Public Library**



## **Flint Hills Metropolitan Planning Organization**

2805 Claflin Rd. Ste. 100 | Manhattan, KS | 66502  
785.620.3070 | FHMPO@FlintHillsMPO.org  
www.FlintHillsMPO.org

### **Policy Board Meeting**

**Monday, June 18, 2025**

**3:30 pm**

In Person:

Auditorium  
Manhattan Public Library  
629 Poyntz Ave  
Manhattan, KS 66502

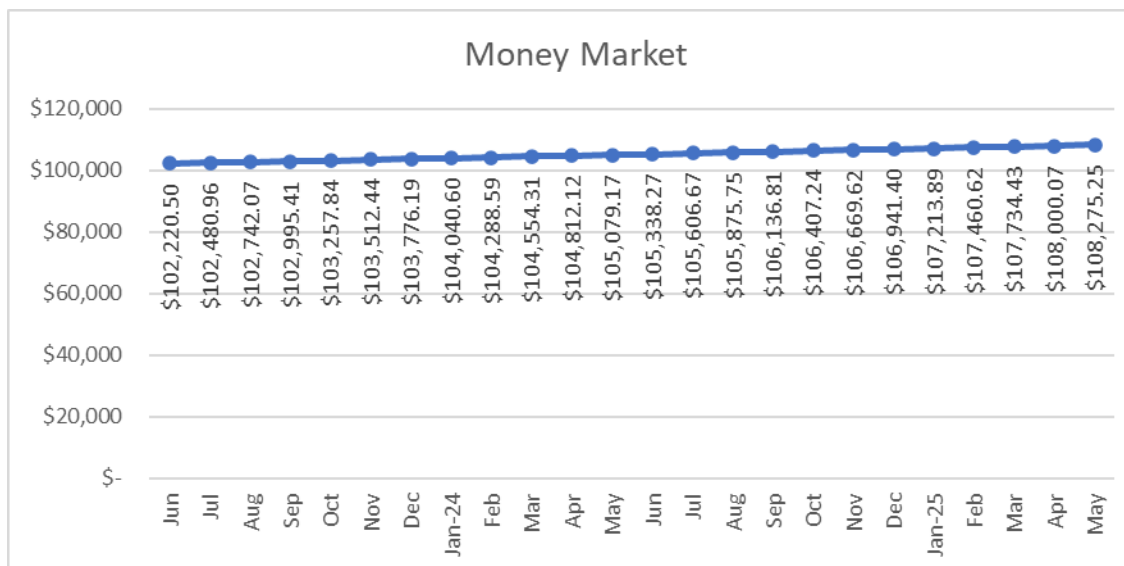
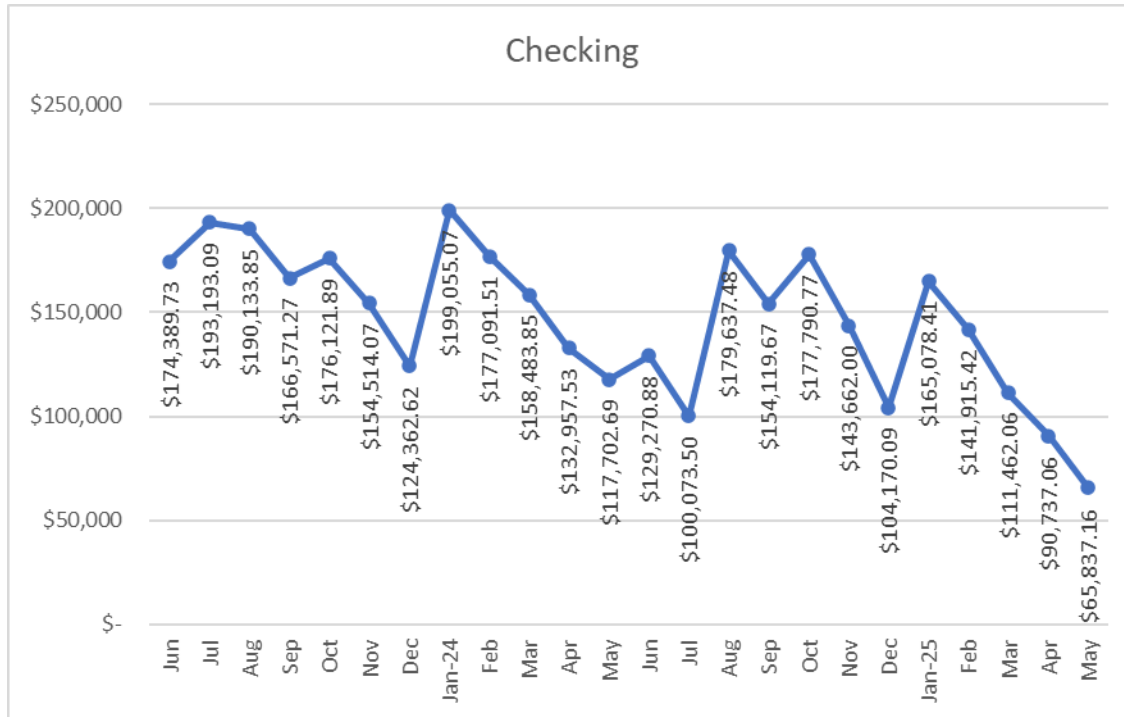
Virtual:

Zoom meeting  
Meeting ID: 919 154 6755  
Passcode: 148813

1. Welcome
2. Public Comment Opportunity (for items not on the agenda)
3. Financial Update
  - As of 6.11.2025: \$80,797.88 in checking, \$108,275.25 in money market account
  - Monthly statement balances
4. Staff Updates
  - TERS applications due July 18, 2025
  - Updates to all core MPO documents per USDOT (TIP, PPP, Connect2040, etc.)
5. **ACTION ITEM:** Approval of May 21, 2025, Meeting Minutes
6. **ACTION ITEM:** Approval of Transportation Improvement Program (TIP) Amendment #8
7. **DISCUSSION ITEM:** Updates - US-24 Corridor Management Plan Update & 2<sup>nd</sup> Connection Cost-Benefit Analysis
  - MOU (US-24) & Funding Agreement (Cost-Benefit Analysis)
  - Letter of Commitment (MPO)
  - Timing & Schedule
8. Motion for Adjournment

**Next Meeting August 20, 2025, Manhattan Public Library**

**Special Accommodations:** Please notify the MPO at (785) 620-3070 or FHMPO@FlintHillsMPO.org at least 72 hours in advance if you require special accommodations to attend this meeting. We will make every effort to meet reasonable requests. The MPO does not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint Form, visit the MPO office at the address above or [www.FlintHillsMPO.org](http://www.FlintHillsMPO.org).





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### Policy Board Meeting

Wednesday, May 21, 2025

3:30 pm

#### In Person:

Auditorium  
Manhattan Public Library  
629 Poyntz Ave  
Manhattan, KS 66502

#### Virtual:

Zoom meeting  
Meeting ID: 919 154 6755  
Passcode: 148813

#### **VOTING MEMBERS PRESENT**

	Keith Ascher	Geary County Commission
x	Ryne Dowling	KS Dept of Transportation
	Peter Oppelt	Manhattan City Commission
x	Dee McKee	Pottawatomie Co. Commission
x	Ronna Larson	Junction City Commission
x	John Ford	Riley County Commission
	Clifford Baughman	Wamego City Commission
<b>NON-VOTING MEMBERS PRESENT</b>		
	Will Sharp	Federal Highway Admin.
x	Kelley Paskow	Fort Riley Representative
	Eva Steinman	Federal Transit Admin.
x	Anne Smith	Flint Hills ATA

#### **Staff Present**

x	Jared Tremblay	MPO
x	Abigail Danner	MPO

#### **Guests Present**

Desree Pettera	
Randy Pettera	

1. Welcome
  - Meeting called to order at 3:32p.
2. Public Comment Opportunity (for items not on the agenda)
  - No public comment.
3. Financial Update
  - Jared Tremblay gave an overview of the accounts and monthly statements. FHMPO is currently waiting for quarterly reimbursement from KDOT.
    - Ryne Dowling stated that reimbursement is currently held up while the legal team at KDOT makes internal changes to comply with guidance from the new administration. If the reimbursement continues to be held up, he recommended sending him an email to get the issue in writing.
  - Dee McKee inquired if the money market account is getting a competitive interest rate. She and Anne Smith both recommended storing the funds in a high yield savings account.

**Special Accommodations:** Please notify the MPO at (785) 620-3070 or FHMPO@FlintHillsMPO.org at least 72 hours in advance if you require special accommodations to attend this meeting. We will make every effort to meet reasonable requests. The MPO does not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint Form, visit the MPO office at the address above or www.FlintHillsMPO.org.



- Jared Tremblay responded that FHMPO can seek out a better interest rate. He added that the account belongs to the City of Manhattan and any changes to it will require their approval.

4. Staff Updates

- Jared Tremblay noted that FHMPO is in the process of changing some language in core documents to comply with new requirements from the federal government. These changes will be treated as amendments and will require a public comment period.
- Jared Tremblay reminded Policy Board members that the TERS call for projects has gone out.
- Jared Tremblay also noted that there will be no Policy Board meeting for July.

5. KDOT Update:

- Ryne Dowling stated that KDOT is continuing to make adjustments in response to the new requirements from USDOT.

6. **ACTION ITEM:** Approval of the April 16, 2025 Meeting Minutes

- Dee McKee moved to approve the minutes. Ronna Larson seconded. The motion passed.

7. **ACTION ITEM:** Approval of May 5, 2025 Minutes

- Ronna Larson moved to approve the minutes from the May 5 special meeting. Ryne Dowling seconded. The motion passed.

8. **ACTION ITEM:** Approval of Connect 2040 Amendment #5

- Jared Tremblay introduced the amendment, which adds the Grant Avenue project in Junction City as a fiscally constrained project. The amendment also updates some project costs listed in Connect 2040 to reflect adjustments in the TIP.
  - John Ford suggested holding more discussions between DCIP communities and Ft Riley senior personnel to coordinate DCIP applications, noting a memo from Senator Moran's office to DCIP communities.
    - Kelley Paskow recommended identifying a specific project or issue to discuss with Ft Riley and contacting her to set up a meeting.
    - Jared Tremblay noted that it would be helpful for Connect 2050 to include a list of DCIP-ready projects.
  - Ryne Dowling inquired when FHMPO would be conducting outreach for Connect 2050.
    - Jared Tremblay replied that public outreach will be conducted in Fall 2025.
  - Dee McKee asked if the US-24 corridor study update would be included in Connect 2040 and/or Connect 2050.
    - Jared Tremblay replied that specific projects resulting from the study will be listed in Connect 2050.

- Ronna Larson moved to approve Connect 2040 Amendment #5. Dee McKee seconded. The motion passed.

9. **DISCUSSION ITEM:** Updates – US-24 Corridor Management Plan Update & 2<sup>nd</sup> Connection

- Jared Tremblay provided an update on the current state of the US-24 Corridor Management Plan and cost-benefit analysis. The City of Manhattan is currently working through and formalizing the MOU internally. A Letter of Commitment will go to KDOT once the MOU is signed by all parties.

10. Motion for Adjournment

- Dee McKee moved to adjourn. Ryne Dowling seconded. The meeting was adjourned at 3:56 PM.

**Next Meeting August 20, 2025, Manhattan Public Library**



## **Flint Hills Metropolitan Planning Organization**

2805 Claflin Rd. Ste. 100 | Manhattan, KS | 66502  
785.620.3070 | FHMPO@FlintHillsMPO.org  
www.FlintHillsMPO.org

### **Policy Board Meeting**

**Wednesday Aug. 20, 2025**

**3:30 pm**

In Person:

Auditorium  
Manhattan Public Library  
629 Poyntz Ave  
Manhattan, KS 66502

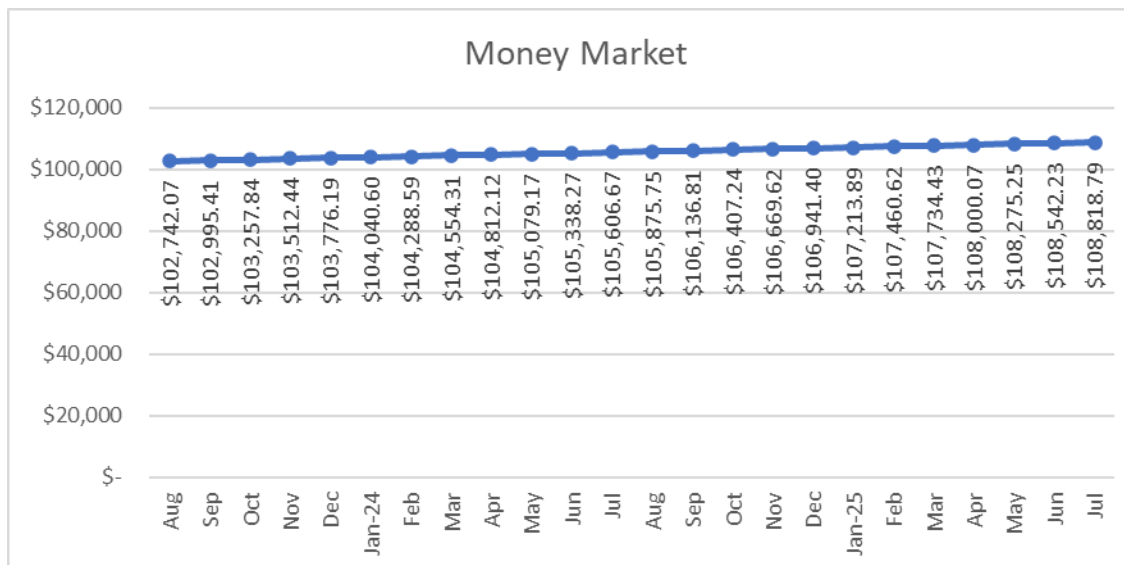
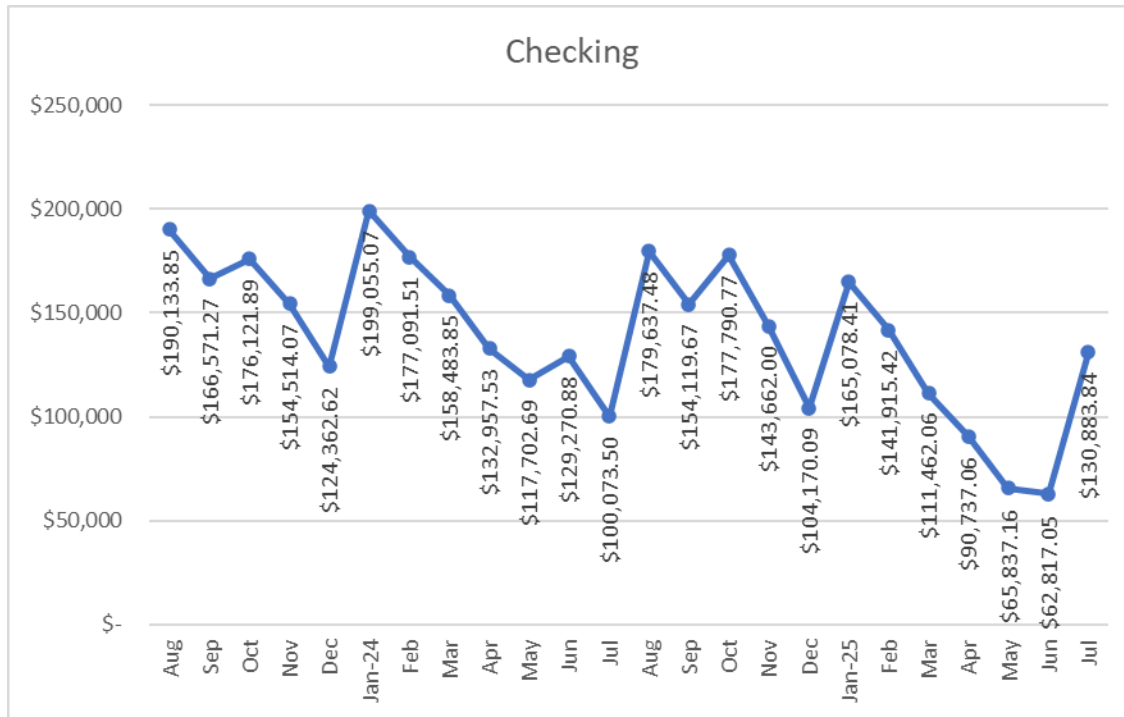
Virtual:

Zoom meeting  
Meeting ID: 919 154 6755  
Passcode: 148813

1. Welcome
2. Public Comment Opportunity (for items not on the agenda)
3. Financial Update
  - As of 8.13.2025: \$118,866.85 in checking, \$108,818.79 in money market account
  - Monthly statement balances
  - Revenue & Major Expenses
4. Staff Updates
  - C2050 update
  - 2<sup>nd</sup> Connection Cost-Benefit Analysis Study
5. **ACTION ITEM:** Approve of June 18, 2025, Meeting Minutes
6. **ACTION ITEM:** Approve Transportation Emissions Reduction Strategy (TERS) project
7. **ACTION ITEM:** Approve Unified Planning Work Program (UPWP) Amendment #2
8. **ACTION ITEM:** Approve Public Participation Plan (PPP)
9. **ACTION ITEM:** Approve Title VI Program
10. **ACTION ITEM:** Approve Limited English Proficiency Plan (LEP)
11. **ACTION ITEM:** Approve 2024 Audit Report

12. **DISCUSSION ITEM:** Transportation Emissions Reduction Strategy (TERS) – 2nd call for projects
13. **DISCUSSION ITEM:** Money Market Account
14. **DISCUSSION ITEM:** Planning Manager Annual Review
15. Motion for Adjournment

**Next Meeting September 17, 2025, Manhattan Public Library**



June & July 2025			
	Debits	Credits	Notes
6.9.2025	\$ 706.56		Prof Dev. - Seattle: Community Engagement
6.16.2025	\$ 214.20		Sir Speedy - EVRP & C2050 meeting boards
6.13.2025	\$ 112.00		Quickbooks
6.29.2025	\$ 288.03		Adobe - InDesign
7.4.2025	\$ 425.00		Strawn & Associates: Bookkeeper
7.7.2025	\$ 1,030.00		AMPO: 2025-26 membership
7.7.2025	\$ 288.03		Adobe - Photoshop
7.11.2025	\$ 112.00		Quickbooks
7.22.2025	\$ 3,440.00		Warner Transportation - TDM - Final Bill
7.24.2025		\$ 646.65	Q1 Complete Streets Reimbursement
7.24.2025		\$ 80,442.18	Q1 Reimbursement
7.28.2025		\$ 7,724.75	Local Match #2
7.31.205	\$ 425.00		Strawn & Associates: Bookkeeper
8.4.2025	\$ 4,583.00		Adams Brown - 2024 Audit
<b>Total</b>	<b>\$11,623.82</b>	<b>\$88,813.58</b>	



## Flint Hills Metropolitan Planning Organization

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785.620.3070 | FHMPO@FlintHillsMPO.org  
www.FlintHillsMPO.org

### Policy Board Meeting

Wednesday, June 18, 2025

3:30 pm

In Person:

Auditorium  
Manhattan Public Library  
629 Poyntz Ave  
Manhattan, KS 66502

Virtual:

Zoom meeting  
Meeting ID: 919 154 6755  
Passcode: 148813

#### VOTING MEMBERS PRESENT

	Keith Ascher	Geary County Commission
x	Ryne Dowling	KS Dept of Transportation
x	Peter Oppelt	Manhattan City Commission
x	Dee McKee	Pottawatomie Co. Commission
x	Ronna Larson	Junction City Commission
x	John Ford	Riley County Commission
	Clifford Baughman	Wamego City Commission
<b>NON-VOTING MEMBERS PRESENT</b>		
	Will Sharp	Federal Highway Admin.
	Kelley Paskow	Fort Riley Representative
	Eva Steinman	Federal Transit Admin.
x	Anne Smith	Flint Hills ATA

#### Staff Present

x	Jared Tremblay	MPO
x	Abigail Danner	MPO

#### Guests Present


1. Welcome
  - Meeting called to order at 3:31p.
2. Public Comment Opportunity (for items not on the agenda)
  - No public comment.
3. Financial Update
  - Jared Tremblay gave an overview of the accounts and monthly statements. He reported that FHMPO has received the CPG agreement from KDOT, and that FHMPO will receive reimbursement for Q1 once the CPG is signed and processed.
4. Staff Updates
  - Jared Tremblay reminded the Board that TERS applications are due July 18, 2025.
    - Dee McKee inquired if a project in northern Pottawatomie County would be eligible for TERS funding.
    - Jared Tremblay replied that only projects in the MPO area are eligible.

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- Jared Tremblay informed the Board that FHMPO is making progress on changing some language in core documents to comply with new requirements from the federal government.
  - Anne Smith asked if there will be similar changes required of transit agencies.
  - Ryne Dowling replied that public transit at KDOT is still waiting for federal guidance and is conducting work as normal.
- 5. KDOT Update:
  - Ryne Dowling stated that KDOT issued CPG agreements on June 16. Once the agreement is finalized, FHMPO will be reimbursed for Q1 2025.
- 6. **ACTION ITEM:** Approval of the May 21, 2025 Meeting Minutes
  - Ronna Larson noted that the “next meeting” date in the May 21 minutes is incorrect.
  - Ronna Larson moved to approve the minutes from the May 21 Policy Board meeting with this correction. Dee McKee seconded. The motion passed.
- 7. **ACTION ITEM:** Approval of Transportation Improvement Program (TIP) Amendment #8
  - Jared Tremblay introduced the amendment, which adds four projects. Other changes are cost and year adjustments. Jared Tremblay also noted that FHMPO has changed some language in the TIP to comply with federal guidance.
    - John Ford noted that project KA-7731-01 (mill and overlay on KS-113) is listed for construction in 2025. He inquired how construction on 7731 would proceed given the existing construction on KS-113 and US-24.
      - Ryne Dowling replied that the letting date for this project is October 2025. He will check to see if there is any overlap in timing.
      - Jared Tremblay asked if construction on the US-24 roundabouts will continue through the winter.
      - Ryne Dowling responded that he is unsure and will be looking into it.
    - Dee McKee asked where and when the pavement restoration will be taking place in Wamego.
      - Jared Tremblay answered that project KA-7261-01 spans from the Kansas River bridge to Valley St on the south side of town. He asked Ryne Dowling if it would be possible to coordinate with the railroad to avoid overlap between this project and the upcoming railroad bridge reconstruction in southern Wamego.
      - Ryne Dowling noted that the letting date for KA-7261-01 is November 2025. He will be forwarding contact information for the railroad to Jared Tremblay.
  - Peter Oppelt moved to approve TIP Amendment #8. Dee McKee seconded. The motion passed.
- 8. **DISCUSSION ITEM:** Updates – US-24 Corridor Management Plan Update & 2<sup>nd</sup> Connection



- Jared Tremblay provided an update on the current state of the US-24 Corridor Management Plan and cost-benefit analysis. Riley County and the City of Manhattan have approved the MOU, with approval pending from Pottawatomie County. Once all jurisdictions have signed, Jared Tremblay will attach the MOU to the Letter of Commitment required by KDOT. When the final funding agreement is signed, an RFP will be issued.
9. Motion for Adjournment
- Ronna Larson moved to adjourn the meeting. Dee McKee seconded. The meeting was adjourned at 3:54p.

**Next Meeting August 20, 2025, Manhattan Public Library**



## Flint Hills Metropolitan Planning Organization

2805 Claflin Rd. Ste. 100 | Manhattan, KS | 66502  
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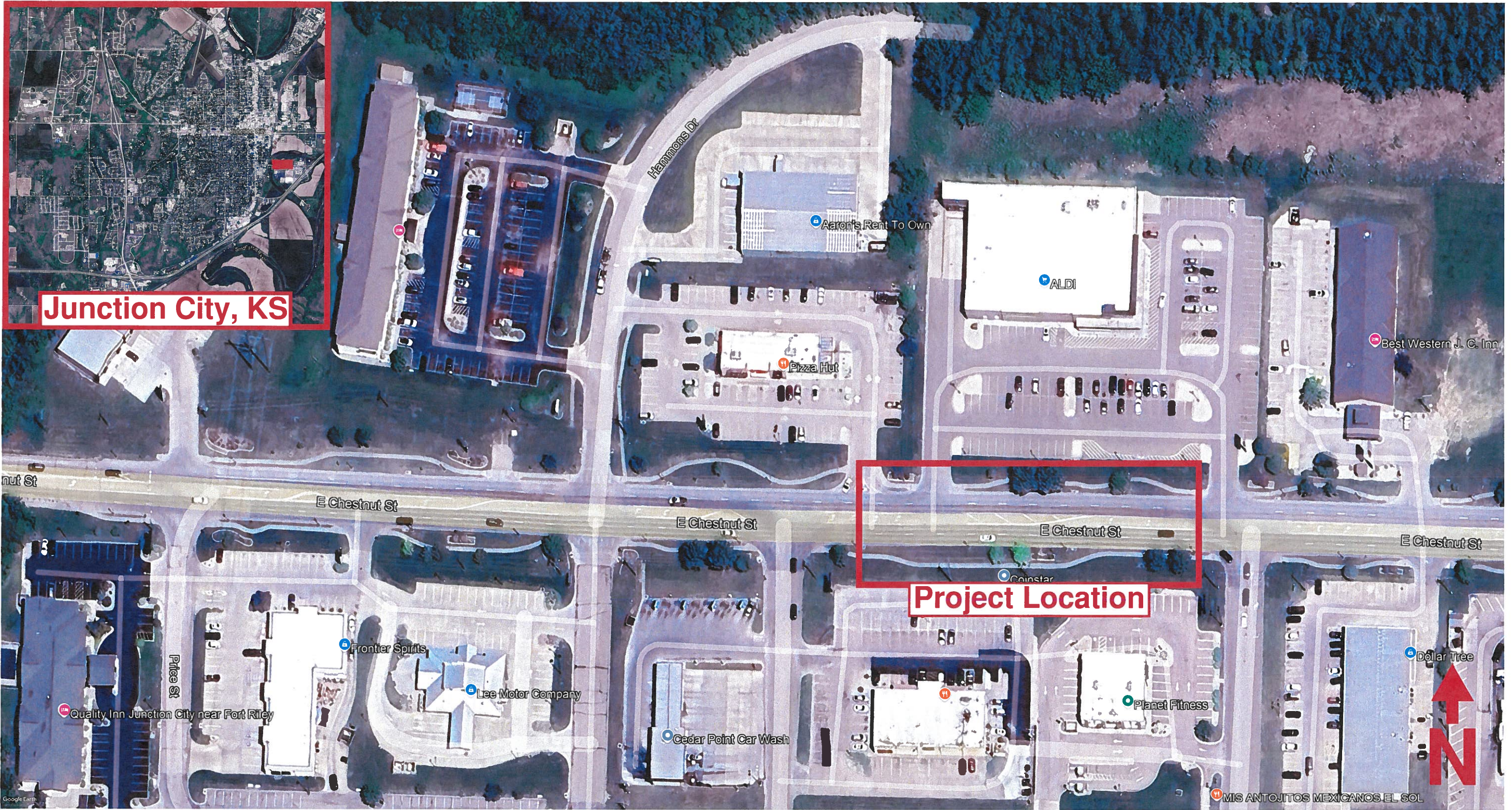
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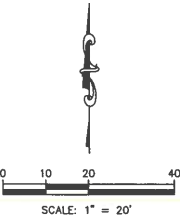
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**Next Meeting August 20, 2025, Manhattan Public Library**









July 17, 2025

City of Junction City  
Ray Ibarra – Director of Public Works  
PO Box 287  
Junction City, Kansas 66441

**RE: Letter of Support  
Crosswalk & Bus Stops on East Chestnut Street**

I am a longtime resident of Geary County and involved member of the Geary County community.

I am writing to express my support for the grant application submitted by the City of Junction City regarding the installation of a crosswalk and bus stops on East Chestnut Street.

Currently this area does not offer a safe manner for pedestrian movement. The installation of a crosswalk would be a great improvement. The ATA bus stop locations currently interfere with other traffic on that road; installation of bus turnouts would reduce that interference.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Ronna Larson", is written over a horizontal line.

Ronna Larson  
City Commissioner

KEITH ASCHER  
KATHY TREMONT  
PATRICIA GIORDANO

COURTNEY P. GILBERT  
County Clerk

OFFICE OF COUNTY COMMISSIONERS  
GEARY COUNTY  
200 East 8<sup>th</sup> Street  
JUNCTION CITY, KANSAS 66441  
Ph: 785-238-4300 Fax: 785-238-5419



July 17, 2025

City of Junction City  
Ray Ibarra – Director of Public Works  
PO Box 287  
Junction City, Kansas 66441

**RE: Letter of Support  
Crosswalk & Bus Stops on East Chestnut Street**

As residents of Geary County and involved members of the Geary County community, we are writing to express our support for the grant application submitted by the City of Junction City regarding the installation of a crosswalk and bus stops on East Chestnut Street. Currently there is not a safe manner for pedestrian movement in this area.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Trish Giordano', is written over a horizontal line.

Trish Giordano  
District 1 Commissioner

A handwritten signature in black ink, appearing to read 'Kathy Tremont', is written over a horizontal line.

Kathy Tremont  
District 2 Commissioner

A handwritten signature in black ink, appearing to read 'Keith Ascher', is written over a horizontal line.

Keith Ascher  
District 3 Commissioner



2025		
	Junction City	2024%
TERS Funds	\$ 140,000.00	76%
Local Match	\$ 45,000.00	24%
<b>Project Total Cost</b>	<b>\$ 185,000.00</b>	

Funding					
Year (MPO)	Annual Allocation		Available	Project Awards	Carryover
2022	\$ 151,358.00				
2023	\$ 154,385.00	✓	\$ 305,743.00		\$ 305,743.00
2024	\$ 169,258.00		\$ 475,001.00	\$ 379,900.40	\$ 95,100.60
2025	\$ 147,846.00	✓	\$ 242,946.60	\$ 140,000.00	\$ 102,946.60
2026	\$ 147,846.00		\$ 390,792.60		\$ 250,792.60
2027	\$ 147,846.00		\$ 538,638.60		\$ 398,638.60
<b>Total TERS</b>	<b>\$ 918,539.00</b>			<b>\$ 519,900.40</b>	<b>\$ 398,638.60</b>

Likely 2<sup>nd</sup> Call for Project in Oct/Nov 2025

**FLINT HILLS METROPOLITAN PLANNING ORGANIZATION**

Report on Applying Agreed-upon Procedures

For the Year Ended December 31, 2024

**INDEPENDENT ACCOUNTANTS' REPORT  
ON APPLYING AGREED-UPON PROCEDURES**

To the Board of Directors  
**Flint Hills Metropolitan Planning Organization**  
Fort Riley, Kansas

We have performed the procedures enumerated below on the accounting records of **Flint Hills Metropolitan Planning Organization** for the year ended December 31, 2024. **Flint Hills Metropolitan Planning Organization's** management is responsible for the accounting records.

**Flint Hills Metropolitan Planning Organization** has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose as required in accordance with K.S.A. 75-1122(b). Additionally, the State of Kansas, Division of Accounts and Reports, has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

**Procedure 1 – Cash Receipts**

For two separate months, we traced non-mail cash receipts from the receipt book to the bookkeeping records to determine if the receipts were properly recorded. Also, for the same two months, we traced bookkeeping entries for cash receipts to the bank statement to determine if receipts were deposited intact and on a timely basis. No exceptions were found.

**Procedure 2 – Cash Disbursements**

For approximately ten percent of the non-payroll cash disbursements, we traced disbursements from the bookkeeping records to the related invoice, bank statement, and canceled check. The following exception was found:

- Per review of the 5 expenditure selections paid for by credit card, debit or check for the year ended December 31, 2024, all selections were lacking formal approval for payment by an individual other than the individual paying the disbursement and reconciling the bank statement.

**Procedure 3 – Credit Cards**

For two months, we reviewed the Organization's credit card transactions to determine if approvals, expenditure procedures, and proper classification of expenditures were followed. The Organization's credit card procedures are as follows:

Jared Tremblay and Abigail Danner each have their own credit card under the Organization's name. Monthly, the credit card statements are sent to the bookkeeper who inputs all transactions into QuickBooks before the statements are paid via QuickBooks automatic payment. No prior approval is required but the credit cards have a limit of \$2,000 which is under the board's approval threshold. Every receipt is kept and reported to KDOT quarterly for verification and reimbursement.

## **Flint Hills Metropolitan Planning Organization**

Page 2

No exceptions were found.

### **Procedure 4 – Year End Cash**

We tied the Organization's total cash per books at year end to source documents. Also, we reviewed the bank reconciliation for the last month of the year. We ensured that bank reconciliations were being approved and completed in a timely manner. The following exception was found:

- An outstanding check dated 4/22/2024 to Empower Retirement for \$500 was deleted after the reconciliation was completed, which caused the cash balance per books to not agree with the cash balance per books on the bank reconciliation.

### **Procedure 5 – Payroll**

We reviewed payroll for two months to determine that proper deductions and employer contributions were being remitted. No exceptions were found.

### **Procedure 6 – Encumbrances and Accounts Payable**

We examined evidence of encumbrances and accounts payable and determined if they were properly stated in the financial statement as of the end of the year. The following exceptions were found:

- Per review of the December 31, 2024 accounts payable balance, the outstanding liability balance at December 31 should have been \$31,286.09. The accounts payable liability balance per the balance sheet at December 31, 2024 was \$0.00. The accounts payable liability balance was understated by \$31,286.09 at December 31, 2024.
- Per review of the December 31, 2024 payroll liability balance, the outstanding liability balance should have been \$65.00 at December 31. The payroll liability balance per the balance sheet was \$102,522.21. The payroll liability balance was overstated by \$102,457.21 at December 31, 2024.

### **Procedure 7 – Comparison with Prior Year**

We compared total cash receipts, total cash disbursements, encumbrances and accounts payable, and ending unencumbered cash balance for the current year with the same financial statement items for the prior year and examined any variances greater than 25%. The following variances were found:

- Per review of the unadjusted balance sheet for the year ended December 31, 2024, total credit cards liability decreased by \$321.90 or 89.20%. This decrease was due to fewer charges made in December 2024 on the Organization's credit cards.
- Per review of the unadjusted profit and loss statement as of December 31, 2024, total income increased by \$97,856.73 or 50.03%. This increase was due to receiving \$115,463.71 more in reimbursements from KDHE in 2024.
- Per review of the unadjusted profit and loss statement as of December 31, 2024, total expenses increased by \$95,784.23 or 43.38%. This increase was due in part to Warner Transportation Consultants consulting on roadway projects. The increase is also due in part to increasing payroll costs due to raises for Jared and Abigail, as well as Bethany being employed for a full year in 2024.

### **Procedure 8 – Other Procedures**

We performed other procedures as listed in the schedule of agreed-upon procedures. The following exceptions were found:

- Per review of the board meeting minutes, the previous month's expenditures were not reported in the minutes being approved by the Board.

- The Organization determined that it is not required to have a surety (fidelity) bond and, as such, has not obtained surety (fidelity) bond coverage for employees.

**Procedure 9 – Compliance Checklist**

We reviewed the general and entity specific compliance checklists. No exceptions were found.

We were engaged by **Flint Hills Metropolitan Planning Organization** to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the AICPA. We were not engaged to, and did not, conduct an audit or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the accounting records. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of **Flint Hills Metropolitan Planning Organization** and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of **Flint Hills Metropolitan Planning Organization** and the State of Kansas, Division of Accounts and Reports and is not intended to be, and should not be, used by anyone other than those specified parties.

A handwritten signature in black ink that reads "Adams Brown, LLC". The signature is written in a cursive, flowing style.

**ADAMSBROWN, LLC**

Certified Public Accountants  
Manhattan, Kansas

July 24, 2025

#### Procedure 2:

Procedure 2 for cash disbursements on the credit card payments. They are set up to automatically pay through the bank credit card online, not through QBO. We are the ones doing the reconciliation and the ones that set up the automatic payment,

#### Procedure 4:

My assumption is that there was a duplicate in the system or else the reconciliations would not have worked from May to December.

#### Procedure 6:

For the accounts payable, the total amount is the sum of 2 invoices. The first invoice had a December 2024 date and when entered should have used that date as the invoice date. The other invoice had a January 2025 date though, so I'm not sure why they included that. On the payroll liability balance, the only thing that I can think of is that maybe the payroll liability and payroll expenses are set up incorrectly in QBO. Everything is being paid and paid correctly, but if the account needs to be a liability account and it's showing as an expense account, it will make the balance sheet numbers off. This is where I wish they would tell us if we need to fix it and how we need to fix it.



## Flint Hills Metropolitan Planning Organization

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### **Policy Board Meeting**

**Wednesday Sept. 17, 2025  
3:30 pm**

In Person:

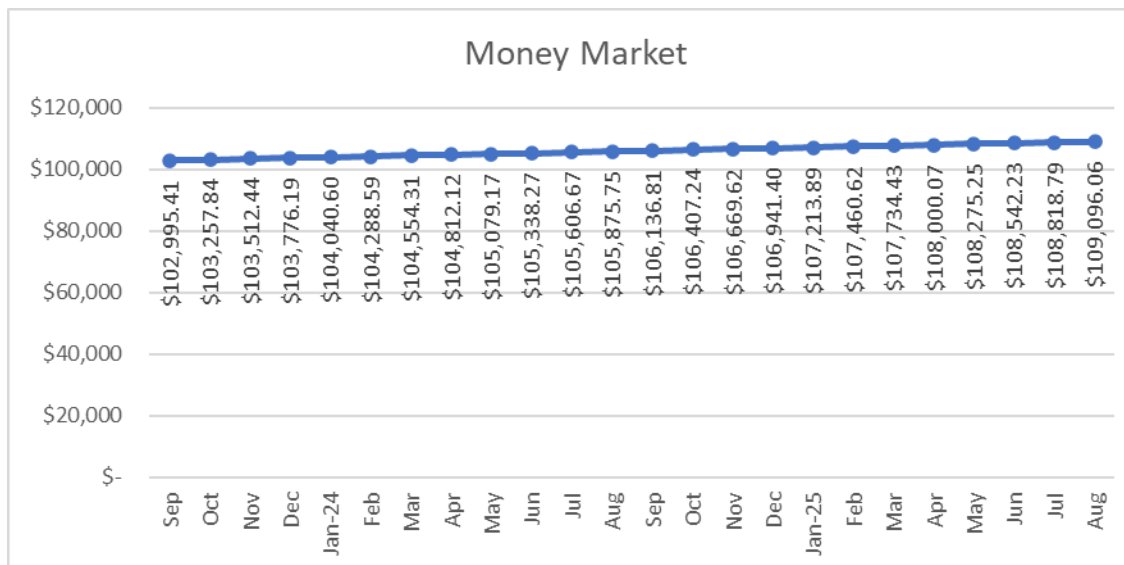
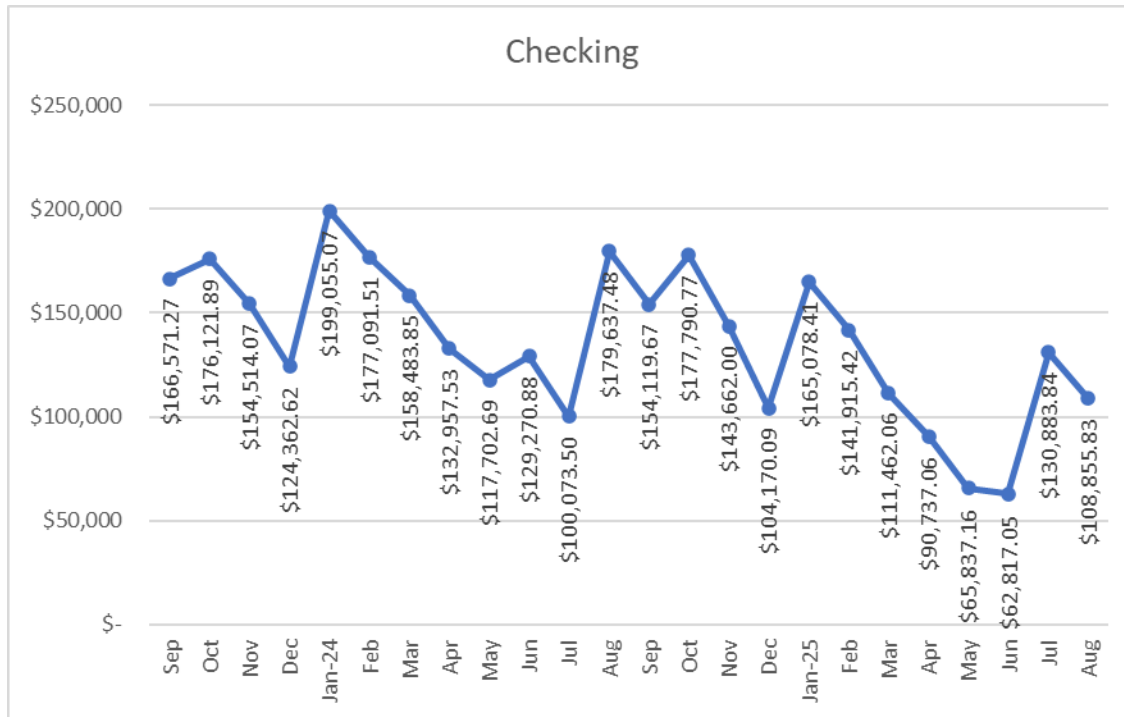
Auditorium  
Manhattan Public Library  
629 Poyntz Ave  
Manhattan, KS 66502

Virtual:

Zoom meeting  
Meeting ID: 919 154 6755  
Passcode: 148813

1. Welcome
2. Public Comment Opportunity (for items not on the agenda)
3. Financial Update
  - As of 9.10.2025: \$101,535.34 in checking, \$10,069,096 in money market account
  - Monthly statement balances
  - Revenue & Major Expenses
4. Staff Updates
5. **ACTION ITEM:** Approve of August 20, 2025, Meeting Minutes
6. **ACTION ITEM:** Approve 2026-2029 Transportation Improvement Program (TIP)
7. **EXECUTIVE SESSION:** Planning Manager Evaluation
8. **DISCUSSION ITEM:** Evergy Fleet Advisory Team
9. Motion for Adjournment

**Next Meeting October 20, 2025, Manhattan Public Library**



August 2025			
	Debits	Credits	Notes
8.1.2025	\$ 425.00		Strawn & Associates: Bookkeeper
8.4.2025	\$ 4,583.00		Adams Brown - 2024 Audit
8.13.2025	\$ 113.50		Quickbooks
<b>Total</b>	<b>\$ 5,121.50</b>	<b>\$ -</b>	





## Flint Hills Metropolitan Planning Organization

2805 Claflin Rd. Ste. 100 | Manhattan, KS | 66502  
785.620.3070 | FHMPO@FlintHillsMPO.org  
www.FlintHillsMPO.org

### Policy Board Meeting

Wednesday, August 20, 2025  
3:30 pm

#### In Person:

Auditorium  
Manhattan Public Library  
629 Poyntz Ave  
Manhattan, KS 66502

#### Virtual:

Zoom meeting  
Meeting ID: 919 154 6755  
Passcode: 1488 13

#### **VOTING MEMBERS PRESENT**

x	Keith Ascher	Geary County Commission
x	Mike Moriarty	KS Dept of Transportation
x	Peter Oppelt	Manhattan City Commission
	Dee McKee	Pottawatomie Co. Commission
x	Ronna Larson	Junction City Commission
x	John Ford	Riley County Commission
	Clifford Baughman	Wamego City Commission
<b>NON-VOTING MEMBERS PRESENT</b>		
x	Javier Ahumada	Federal Highway Admin.
	Kelley Paskow	Fort Riley Representative
	Eva Steinman	Federal Transit Admin.
	Anne Smith	Flint Hills ATA

#### **Staff Present**

x	Jared Tremblay	MPO
x	Abigail Danner	MPO

#### **Guests Present**


1. Welcome
  - Meeting called to order at 3:32p.
2. Public Comment Opportunity (for items not on the agenda)
  - No public comment.
3. Financial Update
  - Jared Tremblay gave an overview of the accounts and monthly statements, including credits and debits for June and July 2025 and the money market account. He stated that Q2 reimbursement has been submitted to KDOT, and that FHMPO will be using carry-over funds from previous years due to KDOT's error in calculating CPG funding earlier this year.
    - John Ford asked whether the MPO can "shop around" for an auditor due to the increase in this year's price.
      - Jared Tremblay responded that despite the price increase, the current auditor is still the least expensive option.

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4. Staff Updates

- Jared Tremblay provided an update on the MPO's current projects. The financials and project lists for Connect 2050 are almost ready, and the MPO will be conducting a second round of public outreach in Fall 2025. He also stated that the MPO is waiting on a signed contract from Benesch for the US-24 2<sup>nd</sup> Connection Cost-Benefit Analysis.
  - Peter Oppelt asked how long the study would take.
    - Jared Tremblay answered that the study will be concluding next year, with public outreach in February/March 2026, paralleling the US-24 corridor study update.
  - Peter Oppelt asked if the CBA would tie into the City's East Manhattan Gateway Plan. He stated that conversations about developing US-24 should not take place without referencing the CBA and the Gateway Plan.
    - Jared Tremblay answered that the East MHK Gateway Plan does not heavily involve transportation, but it does reference the TDM and will reference the upcoming plan. He offered to meet with Mr. Oppelt to discuss potential interactions between the two plans.
- Jared Tremblay introduced the US-24 Cost-Benefit Analysis public information page on the MPO's website, which will go live after the Benesch contract is signed. The page is interactive and allows users to estimate travel times between Manhattan and the Green Valley area.
  - John Ford commented that it would be helpful to see school precinct areas and plan for school traffic during pickup/dropoff times.
  - Peter Oppelt commented that a public transportation option should be included.

5. KDOT Update:

- Mike Moriarty stated that KDOT has a new Assistant Director and three new Assistant Bureau Chiefs. KDOT will be introducing these new personnel in the coming months.

6. ACTION ITEM: Approval of the June 18, 2025 Meeting Minutes

- Peter Oppelt moved to approve the June 18<sup>th</sup> meeting minutes. Keith Ascher seconded. The motion passed.

7. ACTION ITEM: Approve Transportation Emissions Reduction Strategy (TERS) Project

- Jared Tremblay introduced the TERS submission. Junction City was the sole applicant; their project included a pedestrian crossing and bus pullouts for E Chestnut St.
  - Keith Ascher moved to approve the TERS project, noting that business owners along Chestnut St have mentioned the need for a crossing. Peter Oppelt seconded. The motion passed.

8. ACTION ITEM: Approve Unified Planning Work Program (UPWP) Amendment #2

- Jared Tremblay introduced the amendment, which includes cost adjustments and the creation of a line item for the US- 24 Cost Benefit Analysis.
  - Peter Oppelt moved to approve UPW P Amendment #2. Ronna Larson seconded. The motion passed.
- 9. ACTION ITEM: Approve Public Participation Plan (PPP)
  - Jared Tremblay introduced the amendment, which changes some of the language in the PPP to comply with new federal requirements.
    - Ronna Larson moved to approve the PPP. Keith Ascher seconded. The motion passed.
- 10. ACTION ITEM: Approve Title VI Program
  - Jared Tremblay introduced the amendment, which changes some of the language in FHMPO's Title VI program to comply with new federal requirements.
    - Javier Ahumada pointed out that the table of contents contains missing links.
    - Peter Oppelt moved to approve the Title VI program amendments once the links are fixed. Keith Ascher seconded. The motion passed.
- 11. ACTION ITEM: Approve Limited English Proficiency Plan (LEP)
  - Jared Tremblay introduced the amendment, which changes some language in the LEP to comply with new federal requirements.
    - Javier Ahumada stated that a new executive order may further impact the LEP. Board members requested that the MPO follow up with federal agencies to confirm.
    - Ronna Larson moved to approve the changes to the LEP. Keith Ascher seconded.
- 12. ACTION ITEM: Approve 2024 Audit Report
  - Jared Tremblay presented the findings of the independent audit by Adams Brown, which reviewed FHMPO's accounting records for the year 2024. He included comments attached to the audit by FHMPO's bookkeeper, Strawn & Associates.
    - Keith Ascher noted that there will be a 27<sup>th</sup> pay period in 2026 and recommended the MPO discuss this in advance with Strawn & Associates.
    - Ronna Larson moved to approve the audit report. Peter Oppelt seconded.
- 13. DISCUSSION ITEM: Transportation Emissions Reduction Strategy (TERS) – 2<sup>nd</sup> call for projects
  - Jared Tremblay stated that there are leftover TERS funds after approving Junction City's project for Chestnut Street. FHMPO will be issuing a second call for TERS projects in October/November 2025.
    - Peter Oppelt inquired about which projects are eligible for TERS funding.

- Jared Tremblay provided a brief overview of the requirements for TERS projects. Eligible projects include active transportation (walking and biking), ITS improvements, and projects to improve traffic flow. He noted that TERS funds can only pay for construction, not engineering.

14. DISCUSSION ITEM: Planning Manager Annual Review

- As in previous years, there will be an Executive Session at the September Policy Board meeting to review the Planning Manager. Jared Tremblay will send out evaluation materials to the Board.

15. Motion for Adjournment

- John Ford noted that he will be traveling during the October 15<sup>th</sup> Policy Board meeting and requested that the meeting be rescheduled. Ronna Larson noted that she will likely be unable to attend and plans to meet with Junction City's City Manager to determine an alternate.
  - Jared Tremblay will send out a survey to reschedule for the week of October 20<sup>th</sup>.
- Peter Oppelt moved to adjourn the meeting. Ronna Larson seconded. Meeting adjourned at 4:24p.

Next Meeting October (date TBD), Manhattan Public Library



## Flint Hills Metropolitan Planning Organization

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785.620.3070 | FHMPO@FlintHillsMPO.org  
www.FlintHillsMPO.org

### **Policy Board Meeting**

**Monday October 20, 2025**

**3:30 pm**

In Person:

Auditorium  
Manhattan Public Library  
629 Poyntz Ave  
Manhattan, KS 66502

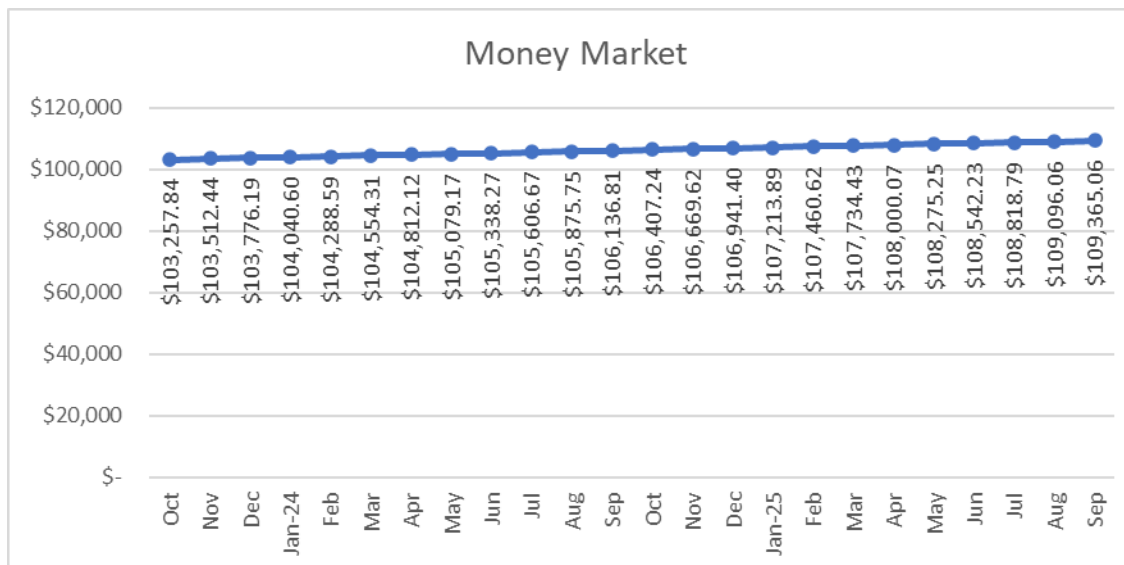
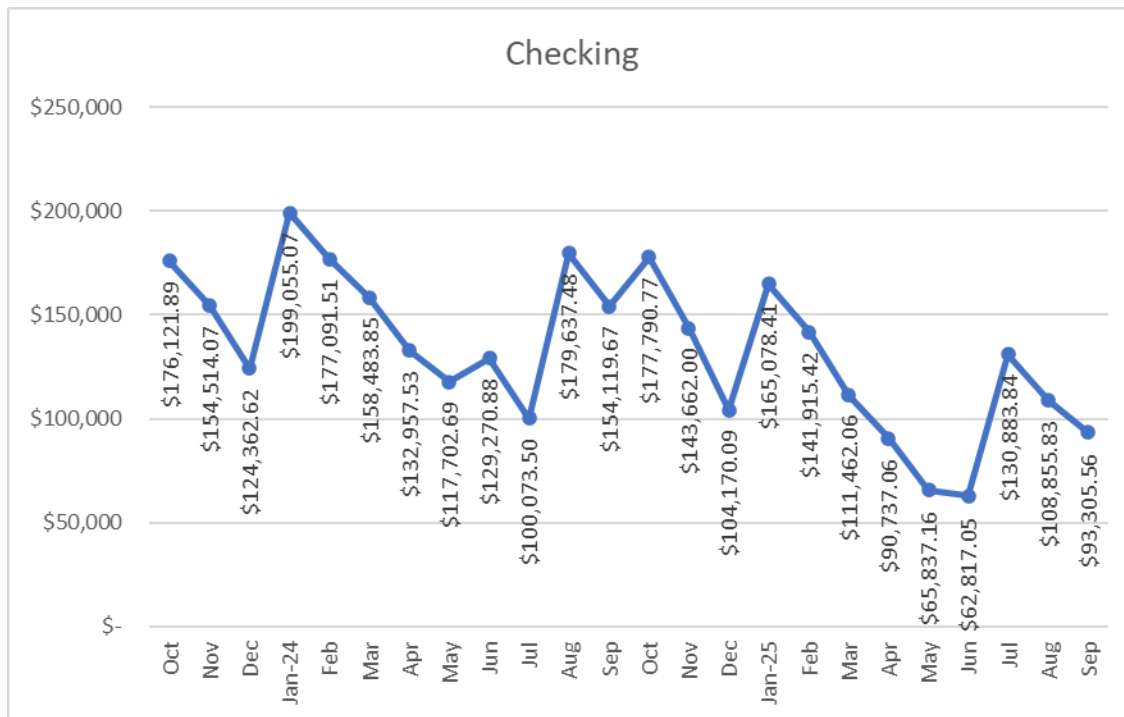
Virtual:

Zoom meeting  
Meeting ID: 919 154 6755  
Passcode: 148813

1. Welcome
2. Public Comment Opportunity (for items not on the agenda)
3. Financial Update
  - As of 10.8.2025: \$85,985.08 in checking, \$109,365.06 in money market account
  - Monthly statement balances
  - Revenue & Major Expenses
4. Staff Updates
  - C2050 public meetings
5. KDOT Updates
6. **ACTION ITEM:** Approve of September 17, 2025, Meeting Minutes
7. **ACTION ITEM:** Approve 2026-2029 Transportation Improvement Program (TIP) Amendment #1
8. **WORK SESSION:** Connect 2050 – Projects & Financials
9. **DISCUSSION ITEM:** 2026 UPWP
10. **EXECUTIVE SESSION:** Planning Manager Compensation
11. Motion for Adjournment

**Next Meeting November 19, 2025, Manhattan Public Library**

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September 2025			
	Debits	Credits	Notes
8.1.2025	\$ 425.00		Strawn & Associates: Bookkeeper
8.4.2025	\$ 300.00		State of KS Audit Fee
8.13.2025	\$ 113.50		Quickbooks
<b>Total</b>	<b>\$ 838.50</b>	<b>\$ -</b>	



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### Policy Board Meeting

Wednesday, September 17, 2025  
 3:30 pm

#### In Person:

Auditorium  
 Manhattan Public Library  
 629 Poyntz Ave  
 Manhattan, KS 66502

#### Virtual:

Zoom meeting  
 Meeting ID: 919 154 6755  
 Passcode: 148813

#### VOTING MEMBERS PRESENT

x	Keith Ascher	Geary County Commission
x	Mike Moriarty	KS Dept of Transportation
x	Peter Oppelt	Manhattan City Commission
	Dee McKee	Pottawatomie Co. Commission
x	Ricardo Guterrez	Junction City Commission
x	John Ford	Riley County Commission
	Clifford Baughman	Wamego City Commission
<b>NON-VOTING MEMBERS PRESENT</b>		
	Javier Ahumada	Federal Highway Admin.
	Kelley Paskow	Fort Riley Representative
	Eva Steinman	Federal Transit Admin.
x	Anne Smith	Flint Hills ATA

#### Staff Present

x	Jared Tremblay	MPO
x	Abigail Danner	MPO

#### Guests Present

Ryne Dowling – KS Dept of Transportation	
Desree Pettera	
Randy Pettera	

1. Welcome
  - Meeting called to order at 3:32p.
2. Public Comment Opportunity (for items not on the agenda)
  - No public comment.
3. Financial Update
  - Jared Tremblay gave an overview of the accounts and monthly statements, including revenue and major expenses. He stated that FHMPO has submitted a supplemental agreement to KDOT; upon approval, the agreement will allow FHMPO to access carry-over funds from previous years to make up for the CPG funding shortage.
    - Ricardo Guterrez inquired about the major expenses for the year.
      - Jared Tremblay replied that consultants have been the largest expense in 2025 and showed the Board the annual costs listed in the UPWP.

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4. Staff Updates

- Jared Tremblay provided an update on the MPO's current projects. The contract for the US-24 Big Blue River 2<sup>nd</sup> Connection Cost Benefit Analysis has been signed by Benesch, and the project will kick off soon. In addition, the project lists and financials for *Connect 2050*, FHMPPO's long-range plan, are nearly complete. *Connect 2050* open houses will be held in Fall 2025.
  - Peter Oppelt asked if the long-range plan lays out infrastructure costs for the next 25 years.
    - Jared Tremblay answered that it does. He showed the Board the previous plan, *Connect 2040*, to demonstrate what information goes into the long-range plan.

5. KDOT Update:

- Ryne Dowling stated that the supplemental agreement has been received by KDOT and its approval is in motion.

6. **ACTION ITEM:** Approval of the August 20, 2025 Meeting Minutes

- Ricardo Guterrez abstained from voting as he was not present at the August 20<sup>th</sup> meeting. Without his vote, there were insufficient votes to reach quorum.
  - Peter Oppelt moved to table the approval of the minutes to the October Policy Board meeting. John Ford seconded.

7. **ACTION ITEM:** Approve 2026-2029 Transportation Improvement Program (TIP)

- Jared Tremblay introduced the new TIP. Completed projects were removed from the new TIP, with four new projects added.
  - Ricardo Guitterez asked if ATA Bus projects are included in the TIP.
    - Jared Tremblay answered that yes, the ATA finance team is consulted whenever a relevant project needs to be added or modified, and that grant funds for ATA operations are also in the TIP.
  - Keith Ascher moved to approve the 2026-2029 TIP. Ricardo Gutierrez seconded. The motion passed.

8. **EXECUTIVE SESSION:** Planning Manager Evaluation

- John Ford moved to enter a 10-minute executive session at 3:55. Peter Oppelt seconded. Non-voting members, MPO staff, and guests were required to leave the room.
- John Ford moved to exit the executive session at 4:07. Keith Ascher seconded.
- John Ford moved to recommend that no action be taken. Peter Oppelt seconded.

9. **DISCUSSION ITEM:** Evergy Fleet Advisory Team

- Jared Tremblay provided a brief overview of the program. At no cost, Evergy will provide cost estimates and recommendations for replacing all or part of a municipality or small business's fleet with electric vehicles.



- Ricardo Gutierrez asked if there is any grant funding associated with the Fleet Advisory Team.
  - Jared Tremblay answered that there is no funding available through his specific project, but that Evergy does offer fleet rebates.
- John Ford asked if the current grid is able to accommodate EV fleet adoption.
  - Jared Tremblay answered that as found in the EV Readiness Plan, the grid should be capable of handling EVs based on the current rate of EV adoption in the Flint Hills.
- John Ford recommended bringing in an Evergy employee to present more information about this and similar programs.
  - Jared Tremblay responded that he is willing to reach out.

10. Motion for Adjournment

- Peter Oppelt moved to adjourn the meeting. Keith Ascher seconded. Meeting adjourned at 4:17p.

**Next Meeting October 20, Manhattan Public Library**



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### **Policy Board Meeting**

**Wednesday November 19, 2025**

**3:30 pm**

In Person:

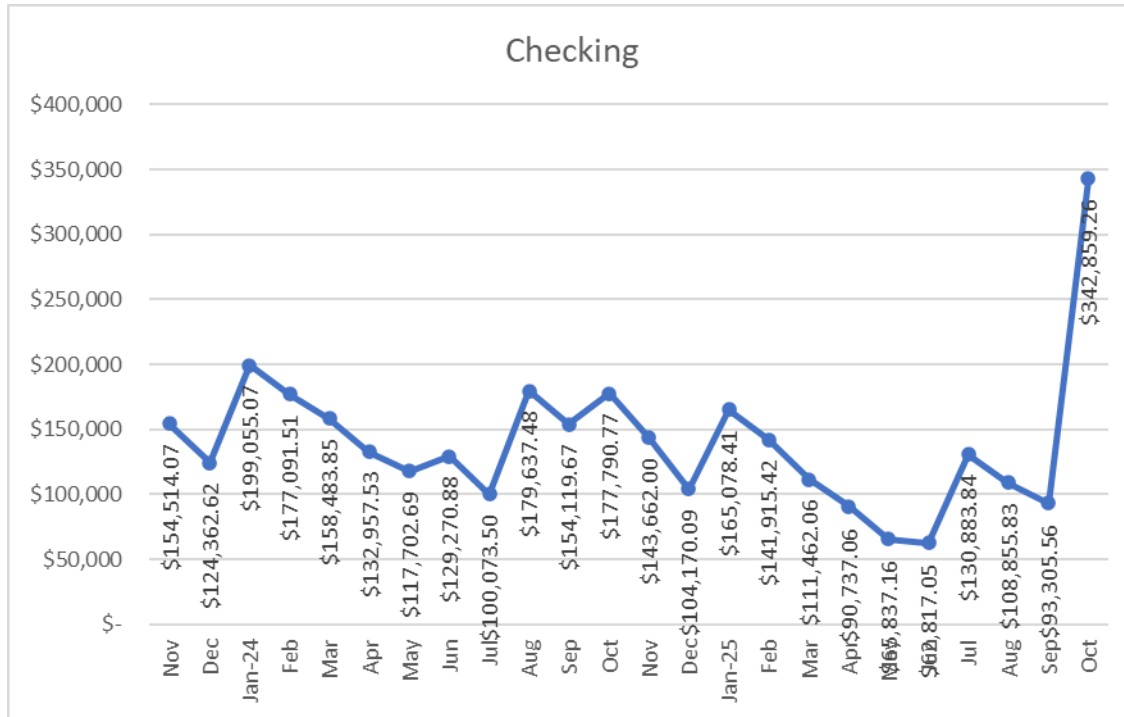
Collaboration Space  
Manhattan Public Library  
629 Poyntz Ave  
Manhattan, KS 66502

Virtual:

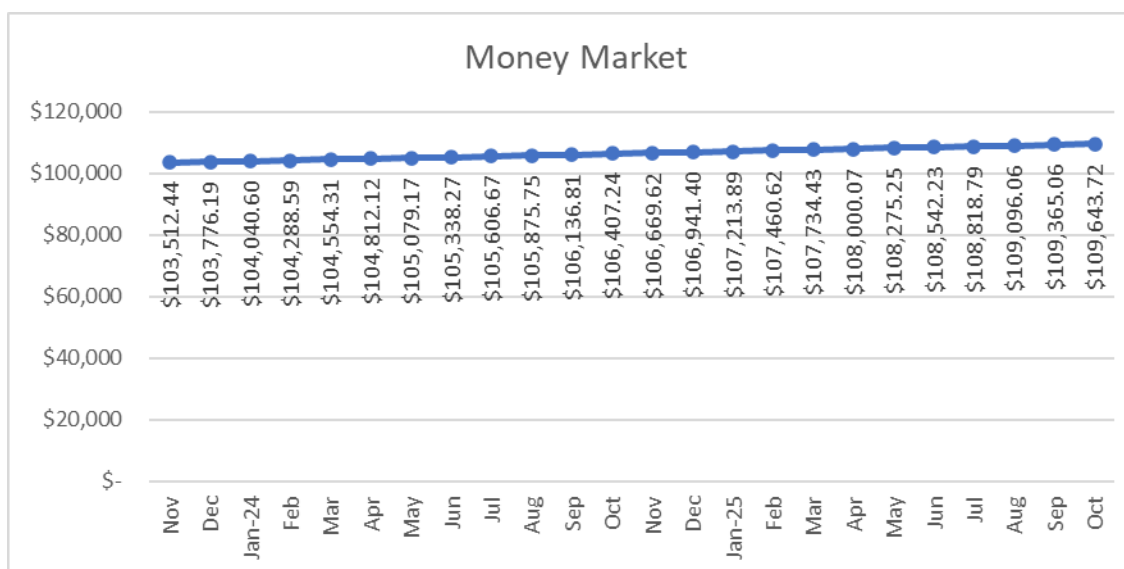
Zoom meeting  
Meeting ID: 919 154 6755  
Passcode: 148813

1. Welcome
2. Public Comment Opportunity (for items not on the agenda)
3. Financial Update
  - As of 11.12.2025: \$323,910.74 in checking, \$109,643.72 in money market account
  - Monthly statement balances
  - Revenue & Major Expenses
4. Staff Updates
  - C2050 public outreach update
5. KDOT Updates
6. **ACTION ITEM:** Approve of October 20, 2025, Meeting Minutes
7. **ACTION ITEM:** Approve Updates to the Operations Manual
8. **DISCUSSION ITEM:** 2026 UPWP
9. **DISCUSSION ITEM:** December meeting
10. Motion for Adjournment

**Next Meeting December 17, 2025, Manhattan Public Library**



- Increase due to:
  - Big Blue River 2<sup>nd</sup> Connection Project – Local Contributions
  - Q1, Q2, & Q3 Complete streets reimbursement
  - Q2 & Q3 full reimbursements



October 2025			
	Debits	Credits	Notes
10.02	\$ 425.00		Strawn & Associates: Bookkeeper
10.09		\$ 73,816.97	Q2 Reimbursement
10.14	\$ 103.00		Quickbooks
10.16		\$ 115,000.00	2nd Connection - PT
10.21		\$ 17,500.00	2nd Connection - MHK
10.20		\$ 17,500.00	2nd Connection - RL
10.28		\$ 46,992.97	Q3 reimbursement
10.28		\$ 2,467.18	Q1, Q2, & Q3 Complete Streets Reimbursement
<b>Total</b>	<b>\$ 528.00</b>	<b>\$273,277.12</b>	



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### Policy Board Meeting

Monday, October 20, 2025

3:30 pm

#### In Person:

Auditorium  
Manhattan Public Library  
629 Poyntz Ave  
Manhattan, KS 66502

#### Virtual:

Zoom meeting  
Meeting ID: 919 154 6755  
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#### **VOTING MEMBERS PRESENT**

	Keith Ascher	Geary County Commission
x	Mike Moriarty	KS Dept of Transportation
x	Susan Adamchak	Manhattan City Commission
	Dee McKee	Pottawatomie Co. Commission
x	Ronna Larson	Junction City Commission
x	John Ford	Riley County Commission
	Clifford Baughman	Wamego City Commission
<b>NON-VOTING MEMBERS PRESENT</b>		
x	Javier Ahumada	Federal Highway Admin.
	Kelley Paskow	Fort Riley Representative
	Eva Steinman	Federal Transit Admin.
	Anne Smith	Flint Hills ATA

#### **Staff Present**

x	Jared Tremblay	MPO
x	Abigail Danner	MPO

#### **Guests Present**

Ryne Dowling – KS Dept of Transportation	
Desree Pettera	
Randy Pettera	

1. Welcome
  - Meeting called to order at 3:30p.
2. Public Comment Opportunity (for items not on the agenda)
  - No public comment.
3. Financial Update
  - Jared Tremblay gave an overview of the accounts and monthly statements, including revenue and major expenses. There is currently \$85,895.08 in checking and \$109,365.06 in the money market account. The supplemental agreement with KDOT has been finalized, allowing FHMPO to use carry-over funds from previous years.
  - Jared Tremblay also stated that invoices have been sent to the City of Manhattan, Riley County, and Pottawatomie County for their participation in the Big Blue River 2<sup>nd</sup> Connection Cost-Benefit Analysis Study. The consultant, Benesch, will bill FHMPO for the study.

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4. Staff Updates

- Jared Tremblay provided an update on the final phase of public outreach for *Connect 2050*, FHMPO's long-range plan. The MPO recently participated in Manhattan Third Thursday, speaking to over 80 people. In addition, FHMPO has completed or scheduled open-house events for Blue Township, Wamego, and Manhattan in October 2025. Two more open houses are planned for Junction City and St. George in November. Finally, FHMPO will host Transportation Trivia in Manhattan and St. George in November.

5. KDOT Update:

- Mike Moriarty stated that KDOT is now in its 3<sup>rd</sup> week of Local Consult meetings. KDOT will hold additional meetings in Kansas City and Salina in the coming weeks, with a statewide virtual meeting to conclude Local Consult on October 28<sup>th</sup>.
- Ryne Dowling confirmed that the supplemental agreement and CPG funding has been finalized through the end of FY 2025.
  - Jared Tremblay asked whether the the J Road Hill bridge repair project is running on schedule.
    - Ryne Dowling answered that the project was supposed to let in early April of 2025. There is currently no set construction date. Mr. Dowling offered to investigate the date further and inform FHMPO and the Board of his findings.
  - Jared Tremblay asked KDOT whether a date has been set for a potential kickoff event for the I-70/K-18 project.
    - Ryne Dowling responded that no date has been set for a kickoff event.

6. a. **ACTION ITEM:** Approval of the August 20, 2025 Meeting Minutes

- The August 20, 2025 minutes were revisited after being tabled last month due to insufficient votes. Ronna Larson moved to approve the August 20 minutes. Susan Adamchak seconded. The motion passed.

b. **ACTION ITEM:** Approval of the September 17, 2025 Meeting Minutes

- Ronna Larson abstained from voting as she was not present at the September 17<sup>th</sup> meeting. Without her vote, there were insufficient votes to reach quorum.
  - Ronna Larson moved to table the approval of the minutes to the November Policy Board meeting. Susan Adamchak seconded. The motion passed.

7. **ACTION ITEM:** Approve 2026-2029 Transportation Improvement Program (TIP) Amendment #1

- Jared Tremblay introduced the amendment. Junction City was awarded a cost-share grant for the Washington St (Trooper Gate) Bridge rehab. Construction will kick off in 2026 if approved in the TIP and STIP.
  - The Board asked for further details on what is included in the bridge rehab.

- Mike Moriarty will be forwarding a description of work for the project for FHMPO to share with the Board.
- Susan Adamchak and John Ford asked what is planned for the Miller Pkwy/Arbor Dr project listed in the TIP.
  - Jared Tremblay responded that the project is currently on hold, but that funds are still allocated.
- Susan Adamchak moved to approve the 2026–2029 TIP Amendment #1. Ronna Larson seconded. The motion passed.

8. **WORK SESSION:** Connect 2050

- Jared Tremblay introduced the projects and financials for *Connect 2050*. He went over the illustrative and fiscally constrained project lists and stated that a deeper overview of how projects are funded at the federal/state level is provided at the MPO's open houses.
- Abigail Danner reminded the Board that *Connect 2050* is currently available to view on FHMPO's website, with a public comment period beginning October 29<sup>th</sup> and ending November 29<sup>th</sup>.

9. **DISCUSSION ITEM:** 2026 UPWP

- Jared Tremblay introduced the 2026 UPWP. He will be sending it to Policy Board members within the month for their review.
  - John Ford requested that the UPWP be sent to staff overseeing budgets at local jurisdictions. Jared Tremblay answered that he will send the UPWP to staff as well.

10. **EXECUTIVE SESSION:** Planning Manager Compensation

- John Ford moved to enter a 10-minute executive session at 4:08p. Susan Adamchak seconded. Non-voting members, guests, and the FHMPO Transportation Planner were required to leave the room.
- John Ford moved to exit the executive session at 4:18. Susan Adamchak seconded.
- John Ford moved to recommend that the Policy Board act according to the consensus reached in the executive session. Ronna Larson seconded.

11. Motion for Adjournment

- Susan Adamchak moved to adjourn the meeting. John Ford seconded. The meeting was adjourned at 4:20p.

**Next Meeting November 19, 2025, Manhattan Public Library**

## **Operations Manual – Merit Policy**

### Existing:

The MPO will provide each full-time employee a 2% merit increase every two years, when the budget allows, and per satisfactory performance. This will be incorporated into odd-year budgets. Merit increases will only be provided to full-time employees after they complete at least two years of employment.

### Proposed:

The MPO will provide each full-time employee a merit increase when the budget allows, and per satisfactory performance. Merit increases will only be provided to full-time employees after they complete at least two years of employment.





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### **Policy Board Meeting**

**Wednesday December 17, 2025**

**3:30 pm**

In Person:

Auditorium  
Manhattan Public Library  
629 Poyntz Ave  
Manhattan, KS 66502

Virtual:

Zoom meeting  
Meeting ID: 919 154 6755  
Passcode: 148813

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2. Public Comment Opportunity (for items not on the agenda)
3. Financial Update
  - As of 12.10.2025: \$297,166.52 in checking, \$109,914.07 in money market account
  - Monthly statement balances
  - Revenue & Major Expenses
4. Staff Updates
  - Big Blue River 2<sup>nd</sup> Connection Cost-Benefit Analysis update
  - US-24 Corridor Study
    - Agreement: forecast signing in January 2026
    - Traffic counts along corridor conducted 12.9 & 12.10.2025
5. KDOT Updates
6. **ACTION ITEM:** Approve of November 19, 2025, Meeting Minutes
7. **ACTION ITEM:** Approve Transportation Improvement Program (TIP) Amendment #2
8. **ACTION ITEM:** Approve 2026 Unified Planning Work Program (UPWP)
9. **ACTION ITEM:** Approve Connect 2050
10. **DISCUSSION ITEM:** ITS Architecture Report

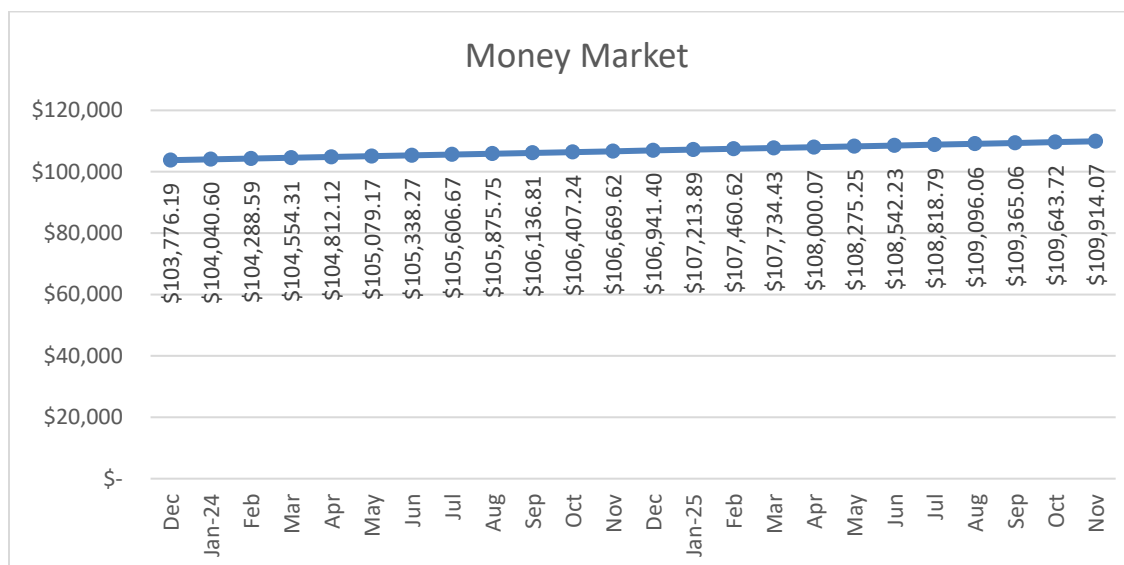
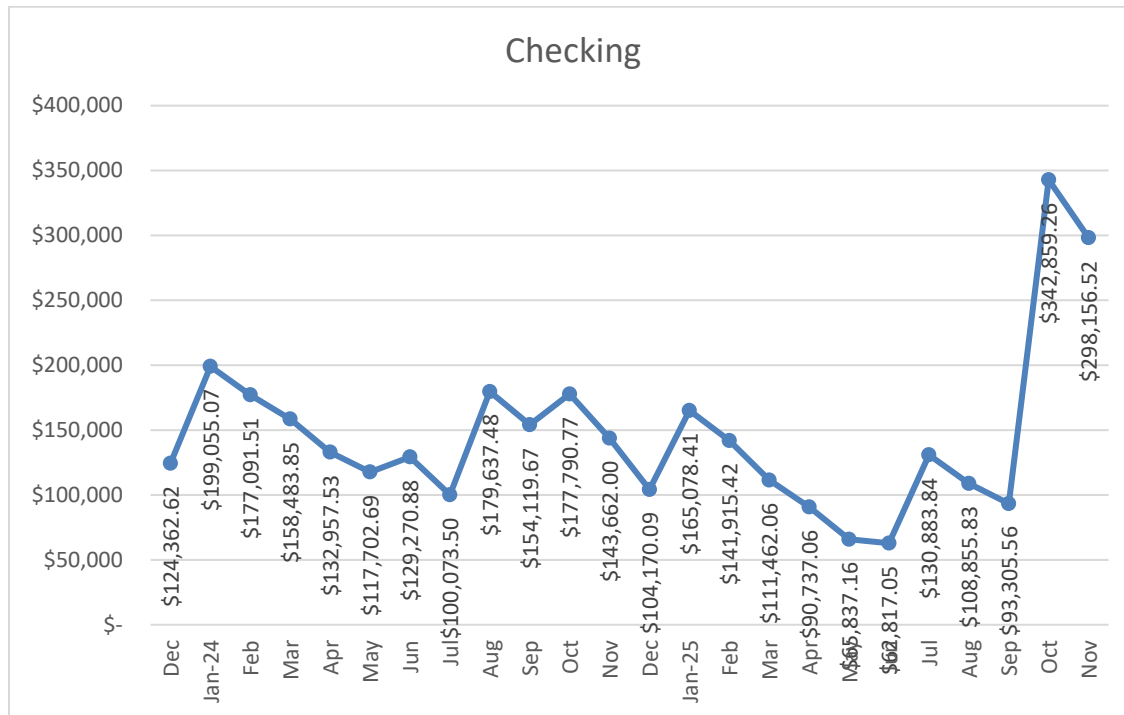
**Special Accommodations:** Please notify the MPO at (785) 620-3070 or FHMPO@FlintHillsMPO.org at least 72 hours in advance if you require special accommodations to attend this meeting. We will make every effort to meet reasonable requests. The MPO does not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint Form, visit the MPO office at the address above or www.FlintHillsMPO.org.

11. **DISCUSSION ITEM:** KDOT/Ft. Riley Impaired Driving Partnership Grant Administration

12. **DISCUSSION ITEM:** Fiscal Agreement Updates

13. Motion for Adjournment

**Next Meeting January 21, 2026, Manhattan Public Library**



## Revenue & Major Expenses

November 2025			
	Debits	Credits	Notes
11.03	\$ 17,958.52		2nd Connection Invoice - Benesch
11.04	\$ 425.00		Strawn & Associates: Bookkeeper
11.13	\$ 103.00		Quickbooks
11.21	\$ 8,835.03		2nd Connection Invoice - Benesch
11.24	\$ 126.00		Fidelity Bond - Al Langton Insurance

## Big Blue River 2<sup>nd</sup> Connection Cost-Benefit Analysis

Paid to Benesch				
Invoice	Amount	Date Received	UPWP Year	UPWP Quarter
339872	\$ 17,958.52	10.24.2025	2025	Q4
342595	\$ 8,835.03	11.19.2025	2025	Q4

Total Paid	\$ 26,793.55	18%
Contract Total	\$ 149,985.86	
Remaining	\$ 123,192.31	82%



## Flint Hills Metropolitan Planning Organization

2805 Claflin Rd. Ste. 100 | Manhattan, KS | 66502  
785.620.3070 | FHMPO@FlintHillsMPO.org  
www.FlintHillsMPO.org

### Policy Board Meeting

Wednesday, November 19, 2025

3:30 pm

#### In Person:

Collaboration Space & Classroom  
Manhattan Public Library  
629 Poyntz Ave  
Manhattan, KS 66502

#### Virtual:

Zoom meeting  
Meeting ID: 919 154 6755  
Passcode: 148813

#### **VOTING MEMBERS PRESENT**

x	Keith Ascher	Geary County Commission
x	Ryne Dowling	KS Dept of Transportation
x	Peter Oppelt	Manhattan City Commission
	Dee McKee	Pottawatomie Co. Commission
x	Ronna Larson	Junction City Commission
x	John Ford	Riley County Commission
	Clifford Baughman	Wamego City Commission
<b>NON-VOTING MEMBERS PRESENT</b>		
x	Javier Ahumada	Federal Highway Admin.
	Kelley Paskow	Fort Riley Representative
	Eva Steinman	Federal Transit Admin.
	Anne Smith	Flint Hills ATA

#### **Staff Present**

x	Jared Tremblay	MPO
x	Abigail Danner	MPO

#### **Guests Present**


1. Welcome
  - Meeting called to order at 3:32p.
2. Public Comment Opportunity (for items not on the agenda)
  - No public comment.
3. Financial Update
  - Jared Tremblay gave an overview of the accounts and monthly statements, including revenue and major expenses. There is currently \$323,910.74 in the checking account and \$109,643.72 in the money market account. The higher-than-normal amount in the checking account is largely due to FHMPO receiving funds from local jurisdictions for the Big Blue River 2<sup>nd</sup> Connection Cost-Benefit Analysis Study. The consultant, Benesch, will bill FHMPO for the study. In addition, FHMPO received complete reimbursements from KDOT after the supplemental agreement was approved.

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4. Staff Updates

- Jared Tremblay provided an update on the final phase of public outreach for *Connect 2050*, FHMPO's long-range plan. FHMPO hosted Transportation Trivia at Willie's Hideout in St George and at Manhattan Brewing Company. The Manhattan event had 20+ participants, while the St George event had none.
- FHMPO has been receiving public input on the *Connect 2050* plan. The public comment period will close on November 29<sup>th</sup>. Comments from the public will be published in the final *Connect 2050* report.

5. KDOT Update:

- Ryne Dowling stated that the US-24 Corridor Study agreement is in the works, with the contract having been completed.
- John Ford asked for an update on the timeline for the roundabouts at US-24 & K-113/K-13.
  - Ryne Dowling responded that he would inquire at KDOT for an updated timeline.

6. a. **ACTION ITEM:** Approval of the October 20, 2025 Meeting Minutes

- The October 20<sup>th</sup> Policy Board minutes were revisited after being tabled last month due to insufficient votes. Ronna Larson moved to approve the October minutes. Ryne Dowling seconded. The motion passed.

b. **ACTION ITEM:** Approval of the September 17, 2025 Meeting Minutes

- The September 17<sup>th</sup> Policy Board minutes were revisited after being tabled last month due to insufficient votes. Keith Ascher moved to approve the September minutes. Peter Oppelt seconded. The motion passed with Ronna Larson abstaining.

7. **ACTION ITEM:** Approve Updates to the Operations Manual

- Jared Tremblay presented a recommendation to update the Merit Policy of the Operation Manual. The change would remove the "2% merit increase every two years...into odd-year budgets." and replace it with a simplified "a merit increase when the budget allows, and per satisfactory performance."
  - Ronna Larson moved to approve the update to the Operations Manual. Keith Ascher seconded. The motion passed.

8. **DISCUSSION ITEM:** 2026 UPWP

- Jared Tremblay noted that the amount charged by BCBS for employee health insurance is higher than the amount budgeted in the May Estimate of the 2026 UPWP approved by local jurisdictions. The MPO cannot ask for more funds per the agreements between FHMPO and member jurisdictions.
  - John Ford recommended a future amendment to the jurisdiction agreements to allow FHMPO to ask the Board for budget increases due to unforeseen circumstances. He stated that this would be easier for the annual audit.

9. **DISCUSSION ITEM:** December Meeting

- Jared Tremblay reminded the Board of upcoming deadlines, noting that *Connect 2050* and the UPWP will need approval.

10. Motion for Adjournment

- Peter Oppelt moved to adjourn the meeting. Ronna Larson seconded. The meeting was adjourned at 4:06p.

**Next Meeting December 17, 2025, Manhattan Public Library**

KDOT/Ft. Riley Impaired Driving Partnership Grant Administration

- Goal: Get soldiers to/from Ft. Riley, Aggieville, Junction City to reduce impaired driving (Fri & Sat evenings)
- KDOT has Impaired Driving funds through NHTSA to support a program
- Ft. Riley cannot directly accept NHTSA funds, so they cannot run the program
- KDOT would like a local entity to run the program
- FHMPO is interjurisdictional, and is the correct fit to administer the program
- Timeline: As quickly as possible in 2026 (2026 funds)

