



Flint Hills Metropolitan Planning Organization

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www.FlintHillsMPO.org

Policy Board Meeting

Wednesday, November 16, 2022
Manhattan Public Library – Study Room 1
3:30 pm

Zoom

Meeting ID: 919 154 6755

1. Welcome
2. Public Comment Opportunity (for items not on the agenda)
3. Financial Update
 - As of 11/8/2022: \$166,900.25 in checking, \$100,638.18 in money market account.
4. Staff Updates
5. KDOT Update: Available on KDOT's website, [here](#)
6. **ACTION ITEM:** Approval of the October 19, 2022 Meeting Minutes
7. **ACTION ITEM:** Approval of the 2023 Unified Planning Work Program (UPWP)
 - 2023 Local Match Amounts
8. **DISCUSSION ITEM:** Title VI Board Appointments
9. Motion for Adjournment

Next Meeting December 21, 2022



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Policy Board Meeting

Wednesday, October 19, 2022
Manhattan Public Library – Study Room 2
3:30 pm

Zoom

Meeting ID: 919 154 6755

VOTING MEMBERS PRESENT		
	Keith Ascher	Geary County Commission
x	Matt Messina	KS Dept of Transportation
x	Usha Reddi	Manhattan City Commission
	Dee McKee	Pottawatomie Co. Commission
x	Ronna Larson	Junction City Commission
x	John Ford	Riley County Commission
	Clifford Baughman	Wamego City Commission
NON-VOTING MEMBERS PRESENT		
	Cecelie Cochran (Zoom)	Federal Highway Admin.
	Wilford Rose (Alt)	Fort Riley Representative
	Eva Steinman	Federal Transit Admin.
x	Kazi Jahan (Alt)	Flint Hills ATA

Staff Present		
x	Jared Tremblay	MPO

Guests Present	
Ryne Dowling	KS Dept of Transportation

1. Welcome

- The Policy Board meeting was called to order at 3:32p by chairperson John Ford

2. Public Comment Opportunity (for items not on the agenda)

3. Financial Update

- Jared Tremblay gave an update of the MPO's accounts as of 10/12/2022: \$147,696.69 in checking, \$100,524.58 in money market account.
- Jared gave overview of the funds and noted KDOT had recently approved the MPO's 3rd quarter reimbursement. Those funds should be deposited into the MPO's accounts in the next week or so.

4. Staff Updates

- Jared Tremblay gave a summary of the Title VI – Minority Populations Criterion document that was attached to the agenda. He noted he had compared the MPO’s criterion to three other peer organizations in Kansas and found the MPO’s to be the least restrictive. He noted KDOT agreed and confirmed the legitimacy of the MPO’s criterion.

5. KDOT Update: Available on KDOT’s website, [here](#)

Matt Messina noted Secretary Lorenz will be announcing recent round of KDOT Cost Share awards, which will total nearly \$8 million in projects. He recommended continued application for this program moving forward

6. **Action Item:** Approval of the September 21, 2022 Meeting Minutes

- Usha Reddi motion approval. Ronna Larson seconded. Motion passed 4-0.

7. **ACTION ITEM:** Approval of Amendment #2 to the Unified Planning Work Program (UPWP)

- Jared Tremblay gave overview of the updates laid out on page 2 of the document, noting the major change was a shifting of \$400 in funds from Printing and Copying Services to Demo/Counter Supplies.
- Jared Tremblay noted the shift was necessary as a counter had broken and the repairs totaled just under \$800.
- Usha Reddi asked if there was sufficient funds remaining in the Printing and Copying Services category.
- Jared Tremblay stated there were sufficient funds.
- Usha Reddi motioned, and Ronna Larson seconded. Motion passed 4-0.

8. **DISCUSSION ITEM:** 2023 UPWP and Local Match

- Jared Tremblay gave an over of the 2023 local match amounts. He compared them to the May 2022 estimate as well as the original planned 2022 local match.

He noted the amounts in 2023 will be lower than 2022 and significantly lower than planned in 2022.

- Jared Tremblay noted the 2023 UPWP has several assumptions including a second full-time position.
- Matt Messina noted this is due to the BIL legislation passing, providing more funds for KDOT to distribute to MPOs in Kansas.
- Jared Tremblay noted the formula KDOT uses for CPG funds will be restored to 80/20 state/local split.

9. **DISCUSSION ITEM:** Transportation Planner position

- Jared discussed that as he has settled into the new position, he has had some clarity in what the MPO needs in a second position. He would like to post the position in the short term and look for applicants.
- John Ford supported the plan and asked to be kept abreast of the process
- Usha Reddi agreed with Mr. Ford.

10. Motion for Adjournment

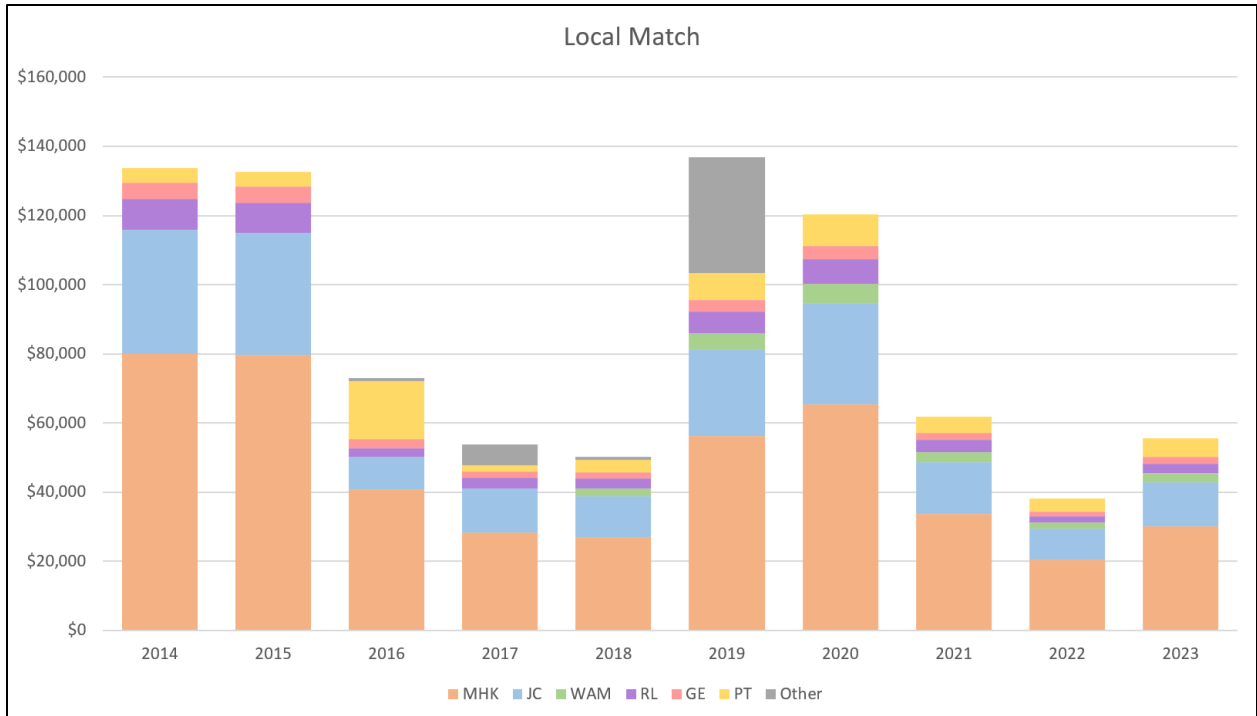
- John Ford stated his desire to return to in-person Policy Board meetings.
- Matt Messina stated that zoom allows KDOT, FHWA, and FTA employees to more easily attend meetings and cuts down on travel time.
- Jared Tremblay brought up the idea of having in-person meetings a few times a year for key item discussion.
- At 3:57 Usha Reddi motioned, and Ronna seconded to adjourn the meeting. The motion passed unanimously.

Next Meeting November 16, 2022

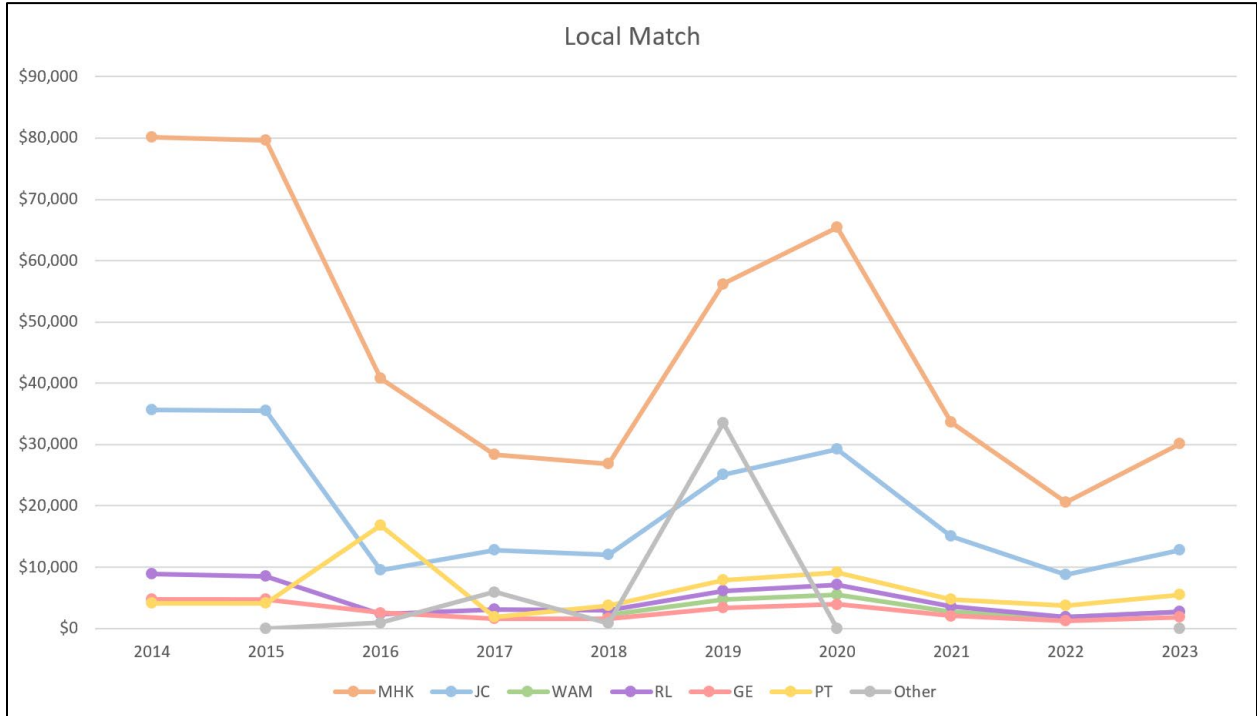
2023 Local Match
Invoice #1

Total 2023 UPWP Funding Breakout	Federal Consolidated Planning Grant (CPG)	Local Funds	Total
Estimates	\$222,591.88	\$55,647.97	\$278,239.85
Percentage of Budget	80.0%	20.0%	100%

Jurisdiction	% of MPA Population	May Estimate	2023 UPWP	2023 Invoice #1
Manhattan	54.1%	\$34,881.10	\$30,105.55	\$15,052.78
Junction City	22.9%	\$15,581.08	\$12,743.39	\$6,371.69
Pottawatomie County	9.9%	\$4,873.09	\$5,509.15	\$2,754.57
Riley County	5.0%	\$3,783.06	\$2,782.40	\$1,391.20
Wamego	4.8%	\$2,885.39	\$2,671.10	\$1,335.55
Geary County	3.3%	\$2,115.95	\$1,836.38	\$918.19
TOTAL	100%	\$64,119.67	\$55,647.97	\$27,823.98



* 2022 = Only Invoice 1 accounted as MPO covered Invoice 2



* 2022 = Only Invoice 1 accounted as MPO covered Invoice 2